



Torphins Community Council

Serving the Electoral Districts of Torphins, Glassel and Tornaveen

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Meeting Minutes Thursday 4 th April 2019 at 7:30 pm Learney Hall, Torphins		
Item No.	Description	Owner
1.	<p>Present: Hamish Booth (HB); Eric Day (ED); John Lucas (JL) (Chair); Will Maclean (WM); Fiona Moore (FM); Liz Moore (LM); Carol Reid (CR); Colin Rouse (CR)</p> <p>In Attendance: Cllr. P. Gibb (Cllr. PG); Andrew Macpherson (AM); Dan Milne (DM)</p> <p>Apologies: Andy Cowie (AC); Cllr. Peter Argyll (PA); Cllr. Geva Blackett (GB)</p> <p>Not Present: Campbell Gillies (CG)</p> <p>JL welcomed the guests attending from the community.</p>	
2.	Intimation of noted interests – None	
3.	<p>Adoption of minutes of meeting 7th March 2019:</p> <p>Proposed: Eric Day Seconded: John Lucas</p>	TCC
4.	<p>Police Report:</p> <p>The April Police Report had not been received at date of meeting.</p>	PS
5.	<p>Finance Report:</p> <p>The Treasurer presented the Statement of Accounts for the 15 Months to 31 March 2019, reflecting the change of accounting reference date to 31 March, following the introduction in 2018 of the new Scheme of Establishment and Constitution. The bank balance is £863.12, with £293.31 being free funds and £569.81 being reserved for TERP. The full Accounts and Treasurer's Report are attached. The Vice Chair LM moved to approve the Accounts and the Chair JL seconded the proposal to adopt the Accounts for the Period to 31 March 2019. The Treasurer will send the approved Accounts to Marr Area Office to release payment of the annual grant. As required by the Constitution the Accounts will also be moved for approval at the AGM on 6th June 2019.</p> <p>Cllr. PG produced a diagram to explain the impact of the change of accounting reference date on grant funding. While TCC remained skeptical LM proposed a vote of thanks to Cllr PG for his efforts to understand and explain the matter.</p>	ED LM
6.	<p>Planning Matters:</p> <p>Weekly List of Planning Applications: Nothing of concern to report.</p>	ED
7.	<p>Open Actions:</p> <p>7.1. Local Development Plan 2021 Main Issues Report:</p> <p>The latest version of the TCC response to the LDP 2021 Main Issues Report, which had been distributed to all members on 4th April 2019, was reviewed. C Reid was very impressed by the high response rate to the TCC questionnaire, which exceeded 10% of the local population, and ED thanked the preparers for their effort to</p>	TCC

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7.	<p>produce the report. After a lengthy discussion of points raised by C Rouse and WM the final format was agreed.</p> <p>The Executive Summary will refer to the majority response on developer bids, the majority response on types of home required, and the need for the development of the Schoolhouse site to be included in the LDP Torphins Settlement Plan. The summaries of Community Views will be corrected regarding comments on school capacity. The Appendix will include two bar charts reporting the Community's Ranking of Identified Housing Needs and the Community's Ranking of Developer Bids.</p> <p>JL and LM will finalise, circulate TCC, and submit to Aberdeenshire Council by the deadline of 8th April 2019.</p> <p>Cllr. PG advised the schedule for the LDP 2021 process, noting the Area Committee consultation period May to July when Ward Councillors will be considering the plan.</p> <p>7.2. Election 2019 Requirements:</p> <p>Following the visit of Kirsty Macleod from Area Office to the March meeting the final election schedule has been received.</p> <p>Area Office will provide nomination forms, which will be available from Area Office and will be made available by TCC at Website, Facebook, P22, Pharmacy, Church, and Health Centre.</p> <p>Area Office publish the Notice of Elections on Thursday 18th April and will advertise the election and provide posters which TCC will place on notice boards, website and Facebook.</p> <p>Nominations close on Thursday 16th May at 4:00 pm.</p> <p>If a ballot is necessary Area Office will organise it for Monday 27th May at Learney Hall from 6:00pm to 8:00pm, with results announced next day.</p> <p>AGM will be on Thursday 6th June at 7:30 pm at Learney Hall.</p> <p>7.3. Developer Contribution:</p> <p>TCC records extreme disappointment that the developer contributions for Torphins, to be spent before the end of March, had not been advised until 20th February, and that all suggestions from TCC had been rejected. Considering Leisure and Recreation had not completed drainage works due to lack of money, drainage was another potential target when TCC advised more park equipment was not required. There is concern to see the new park equipment to be installed and hope it will be a useful addition.</p> <p>7.4. Roads:</p> <ul style="list-style-type: none"> • Campfield Safety Measures – No report • Junction at Mid Beltie on B993 – No report • Proposed new 40 mph speed limit on St Marnan Road from 30 mph limit to bridge north of Learney Avenue – No report • Pavement area at entrance to Torphins Health Centre – TCC requested Cllr PG to check again on ownership. <p>7.5. Community Action Plan:</p> <p>It was decided to form a sub committee to work on the CAP comprising LM, C Reid and Andrew Macpherson, who recently moved to the Torphins area. We are delighted to have Andrew as community volunteer working on the CAP.</p> <p>7.6. Village Welcome Pack:</p> <p>A sub committee will also be formed to work on the VWP with LM, C Reid and Eleanor Day participating. Again, thanks for a community volunteer.</p> <p>7.7. Dog Fouling:</p> <p>A campaign will be planned for later in the year.</p>	<p>JL</p> <p>WM</p> <p>TCC</p> <p>Cllr PA Cllr PA Cllr PA</p> <p>Cllr PG</p> <p>LM, CR, AM</p> <p>LM, CR, ED</p>

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7.	<p>7.8. Flooding at Innermarkie Wynd: ED has contacted Neil West for a report and has been informed the camera work was inconclusive so an investigation is to proceed in the next couple of weeks.</p> <p>7.9. Old Schoolhouse: TCC is pleased to note the price has been reduced to £150,000 following the recent failed closing date on the sale. The discussion explored ideas such as Aberdeenshire changing the layout of the plot for sale by including the whole area of land rather than just two thirds, and approaching housing associations to gain interest to develop the site. It was decided TCC write to the Area Manager with copy to Councillors to progress ideas.</p> <p>7.10. Learney Hall Curtains: We are pleased to hear from Cllr PG that the Council has accepted the quotation obtained by Shelley Tuck and TCC for curtain repair and rehangng on new tracks. The Council has placed the purchase order on the supplier.</p> <p>7.11. CPR Training: WM reminded the members to register for the CPR training on 8th May. Thanks to LM for volunteering to arrange tea, coffee, biscuits on the evening, and to Deeside CPR for conducting the training.</p> <p>7.12. King George V Community Project Trust: LM recently attended the meeting arranged by the Trust to manage the disbursement of funding arising from the Tornaveen wind turbines under the CARES scheme. £15,000 per annum is available for disbursement to bodies within AB31 supporting young people 1-25 with special needs. LM expressed her questions and concerns about the whole disbursement approach. More information will be forthcoming with the minutes of the Project Trust meeting.</p>	<p>NW</p> <p>WM</p> <p>AC</p> <p>LM</p> <p>LM</p>
8.	<p>Correspondence: Correspondence received has been distributed by email. WM highlighted the communications on The Animal Health and Welfare Act Amendment consultation, The Celebrate Community Councils initiative, and the conference in Glasgow, People Powered Planning: Putting Communities on the Front Foot.</p>	WM
9.	<p>AOCB:</p> <p>9.1. ED advised the group a community donor has very kindly offered to assist TCC with the costs of the festive lighting. TCC is very grateful for the offer and will seek an effective application of financial support to benefit the community.</p> <p>9.2. It is noted that Torphins is now subject to the Aberdeenshire Council off street parking regulations. There are no plans for charges at this time.</p> <p>9.3. The Torphins Gala will be discussed at the May TCC meeting.</p> <p>9.4. Members of TCC expressed concern to understand the current status and plans for the Station Garage development site, particularly since that is the site the community clearly demonstrated support for to meet housing needs in the coming five years period of LDP 2021.</p> <p>9.5. ED advised of poor drainage at new climbing frame indicating the new drains may be damaged. Report to Bill Higham with other drainage matter.</p>	<p>ED</p> <p>TCC</p> <p>TCC</p> <p>ED</p>
11.	Next Ordinary Meeting: Thursday 2nd May 2019	
12.	Meeting Closed at 9:46 pm	
	<p>Adoption of Minutes: These minutes were circulated by email to all TCC members on 5th April 2019 and adopted by email as an accurate record of the meeting. Adoption will be confirmed at the meeting on 2nd May 2019. Proposed: Eric Day</p>	<p>Seconded: John Lucas</p>

Torphins Community Council.

Financial Report 2018-19

Please see Accounts for the year ending 31st March 2019 - A 15 month period to bring Community Councils into line with Aberdeenshire Council's Financial Year End. It should be noted that the Admin Grant provided by Aberdeenshire Council does not reflect a 15 month period.

Income this year was £3980.17

.	Donation from Tesco towards Village Notice Board	£1000.00
.	Donation c/fwd from previous year from Bread of Life towards Village Notice Board	£ 500.00
.	ACC 50% funding towards Village Notice Board	£1850.00
.	Aberdeenshire Council's administrative grant for 15 Months	£542.67
.	Whisky Board & Hooman Fruit Machine - Torphins Gala	£144.00
.	Donations from Carols Round the Tree	£276.38
.	Donation of £100 worth of Vouchers from Scotmid towards Mulled Wine and Mincemeat Pies for Carols Round the Tree.	
.	Donation from closed Badminton Club	£167.12

The previous two years show Income received, compared to 2017, as follows:

<u>2016</u>	<u>2017</u>	<u>2018/9</u>
£2663	£3857	£3980

Expenditure through the year amounted to ££6701.12

Compared with previous years

<u>2016</u>	<u>2017</u>	<u>2018/9</u>
£3787	£984	£6701

Expenditure in 2018/9 was quite high compared to last year. This was due mainly to the purchase of the Notice Board from Cheshire signs. This was a high value project which required assistance funding from Marr Area, Tesco, and Bread of life.

Otherwise we would have struggled to achieve our objective. Addisons Transport kindly transferred the unit from Cheshire to Torphins at no extra cost to ourselves.

This generous gesture was very much appreciated.

We invested in 'new technology' by purchasing a Projector which has already proved

its worth at the recent public LDP /MIR gatherings last month. We just need WiFi to bring us a step closer to the modern age. New age technology was further increased through purchase of a clock for this hall.

Christmas lights and fittings as usual claimed a fair bit of cash and this was mainly due to Aberdeenshire Council's policy on the erection of Features to lamp posts, which required a change of practice to the previous method of attachment.

This Financial Year we had an additional source of funding to keep tabs on. This was the donation of £2335.00 from SSEN , intended for purchase of equipment in connection with the Torphins Emergency Response Plan (TERP). Current underspend on this project is £569.76 but with some equipment still to be procured, it is calculated that the expected underspend will be £384.64. SSEN is aware of the underspend and supports us in spending the balance as and when we see fit, with the underspend continuing to be ring-fenced for TERP.

The Carols around the Christmas Tree event in 2018 was one of the best attended events that I can remember, and thanks to a few young boys, the Public were coaxed into parting with their pennies resulting in a sum of £276.38 being donated to our coffer. Once again Scotmid donated vouchers for the event , enabling us to purchase wine and mince pies. The plan nearly went 'out of the window' due to a misunderstanding with Scotmid staff, but the situation was resolved in time and we are very thankful for their assistance.

Last month we were pleased to accept a donation of £167.12 , the remaining monies held in the account of the now defunct Torphins Badminton Club. This donation is greatly appreciated.

As always there is great generosity from within the TCC membership , with general purchases and donations being made here and there. Again my thanks to all.

With general banking having 'moved on' in recent years, and with cheque books being used less and less, I have asked the Marr Area Manager if we can embark on setting up internet banking which will hopefully dispense with the need for 'Signatures', especially at inconvenient times. At least two 'signatures' will be required, but the bank assures me that this can be achieved for clubs / groups etc.

With the advent of Elections on the horizon in June, it is perhaps better to delay this new arrangement until the TCC is back on level keel with elected members in place.

TORPHINS COMMUNITY COUNCIL ACCOUNTS**INCOME**

Balance C/fwd		£3,584.07	
Donation from Tesco – towards Notice Board via Groundwork UK		£1,000.00	
Aberdeenshire Council – 50% funding towards Notice Board		£1,850.00	
Aberdeenshire Council Admin Grant (15 Months)		£542.67	
Money Raised at Torphins Gala		£144.00	
Donation from Scotmid for mulled wine, mincemeat pies etc.	Vouchers £100		
Donations from Carols Round the Tree		£276.38	
Donation from closed Badminton Club		£167.12	
	Total Income	£7,564.24	
	Vouchers £100.00		

Less Total Expenditure **£6,701.12**
£863.12

Bank Balance at 31/3/19		£1,010.11	
Minus Cheques not cleared			
Printing Costs	£125.00		
Linseed Oil	£21.99	£146.99	
Actual Balance at 31.3.19			£863.12

DONATIONS:

Robert Reid – Preparation and Planting of Summer Flower Tubs		£150.00	
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TORPHINS GALA

Guess the Whisky Tickets		£100.00	
Hooman Fruit Machine		£44.00	£144.00
Costs:			
Bottle of Whisky			
Donated by E..Day		£0.00	
Fruit Machine Costs			
Donated by C Rouse		£0.00	
Costs of double pitch		£40.00	£40.00
	Profit		£104.00

CAROLS ROUND THE TREE

Donations on Nights		£276.38	
Scotmid Vouchers		£100.00	
		£376.38	
Less Costs:			
Mulled Wine; Mincemeat Pies; Juice; Biscuits Etc.		£106.85	
200 Insulated Cups for Mulled Wine		£12.33	£119.18
	Profit		£257.20
Bank Balance at 31/3/19		£863.12	
	Remaining TERPs funds	£569.81	
	Remaining TCC funds	£293.31	

1st JANUARY 2018 TO 31ST MARCH 2019 (15 MONTH PERIOD)**EXPENDITURE**

Donation to Robert Reid – (Preparation and Planting of Summer Flower Tubs)		£150.00	
Blachere – Repair of Lamppost Feature		£40.79	
Signs of Cheshire – Notice Board		£3,768.00	
Compass Print – Printing of News Letter (1)		£185.00	
Torphins Gala – Hire of Booth Space		£40.00	
Blachere – Star Flash Bulbs		£39.24	
Amazon – Xmas Lighting Equipment		£45.09	
Poppy Wreath		£16.00	
Western Towing – Xmas Decorations Equipment		£117.44	
Scotmid – Mulled Wine; Mincemeat Pies etc.	Vouchers £100		
Scotmid & Amazon – Paper Cups, Juice, Biscuits		£19.18	
Reprographics – Questionnaire Printing		£125.00	
Amazon – Projector and Clock		£368.15	
Amazon – Linseed Oil for Flower Tubs		£21.99	
	Sub Total Expenditure	£4,935.88	
	Vouchers £100.00		

TERPS EXPENDITURE

See attached details **£1,765.24**

Total Expenditure **£6,701.12**
Vouchers £100.00

TORPHINS VILLAGE XMAS LIGHTS

Repair of Lamppost Feature		£40.79	
Star Flash Bulbs		£39.24	
Safety Street & Road Works – Code of Practice		£9.99	
Neoprene Rubber Self Adhesive Strips		£35.10	
Jubilee Clips, Rigging Wire etc.		£177.44	
	Total Costs		£302.56

VILLAGE NOTICE BOARD

Funded by:-			£3,768.00
Donation from Bread of Life		£500.00	
Donation f Tesco		£1,000.00	
ACC 50% Funding Grant		£1,850.00	
TCC Funds		£418.00	£3,768.00

RING FENCED MONIES**TERPS**

Donation from SSE c/fwd		£2,335.00	
Equipment purchased so far (See detailed list)		£1,765.24	
Current Underspend		£569.76	
Less Outstanding Equipment		£221.12	
Expected Underspend		£348.64	