Torphins Community Council

Serving the Electoral Districts of Torphins, Glassel and Tornaveen

Meeting Minutes Thursday 7 December 2017 at 7:30 pm Learney Hall, Torphins		
Item No.	**Description**	**Owner**
1.	**Present:** Hamish Booth (HB); Eric Day (ED); John Lucas (JL) (Chair); Will Maclean (WM); Liz Moore (EM); Nick Poulton (NP); Colin Rouse (CR) **In Attendance:** Cllr Peter Argyle (PA); Anna Bichard; Jean Henretty **Apologies:** Andy Cowie (AC); Cllr. Paul Gibb (PG) **Not Present:** Campbell Gillies (CG); Geva Blackett (GB)	
2.	**Intimation of noted interests** – None	
3.	**Confirm adoption of minutes of meeting 2 November 2017:** Proposed: Eric Day Seconded: Liz Moore	TCC
4.	**Restructure of Community Learning & Development:** Jean Henretty, Community Learning & Development Worker, Aberdeenshire Council - Education, Learning & Leisure attended the meeting. Jean is one of the local team based in Aboyne to cover Deeside, with a remit to support community groups and their members. Jean is introducing herself to Community Councils in the area to inform members of the recent restructure of Community Learning & Development. The service works with Young People, Adults and Communities through informal learning to deliver positive change in communities and personal lives. The Community development approach follows the themes Knowing Communities, through profiling and needs analysis; and Growing Communities, through engagement and partnerships. Additional information is available at: https://www.aberdeenshire.gov.uk/communities-and-events/cld/ TCC thanked Jean for her informative presentation and noted the possibility of working together, for example on developing a new Community Action Plan.	JH
5.	**Police Reporting:** **5.1. Police Report:** The police report for December has been received, revealing no major concerns. **5.2. Short Life Working Group:** Aberdeenshire Councillors proposed a short life working group be established to consider how best to develop the engagement between Police and Community Councils. The working group will comprise of Elected Members; Police Scotland and the Scottish Fire and Rescue Service and Community Councillors. Hamish Booth will represent Torphins Community Council, aligning with Hamish's recent appointment as Chair of South Marr Community Safety Group	PS HB

6.	**Finance Report:** The latest bank statement balance is £3,698.46, of which £863.46 is available for general purposes. £500.00 from Bread of Life is ring fenced for the new notice board, and £2,335.00 from SSE Community Resilience Fund is ring fenced for the purpose of purchasing equipment for the Torphins Emergency Response Plan implementation.	ED
7.	**Planning Matters:** **7.1. Weekly Lists of Planning Applications:** Regarding the Learney Estate application for two houses on sites at Sundayswells the meeting noted again that local residents have concerns however TCC has no material grounds for comment. The application to build a house at 12b Craigour Avenue, with access from Craigour Road, was noted with concern about the access directly to the main road and the lack of a pavement at the location. **7.2. Bracken Hill Application:** The Roads Department has not reached agreement with the developer so the application will not go to Area Committee but will go to the Ward Councillors for a decision on the Roads Department recommendation for refusal.	ED JL
8.	**Open Actions:** **8.1. Christmas Lights and Carols at Tree:** Christmas lights were installed on lamp posts on 2 December by TCC members with forklift provided by A. Arbuthnott. The tree and snowflake at the Learney Hall will be installed on 9 December by TCC members with forklift by N Edgar. Arrangements are all confirmed for Carols at the Christmas Tree on Thursday 21 December, with posters going out and a notice in Piper next week. The event is already promoted online. WM to contact MDC regarding minister for the event. **8.2. Local Development Plan and Place Standard:** Invitations have been issued to local community groups and organisations to attend the meeting with Aberdeenshire Planning Department representatives on Thursday 14 December at 7:00pm at Learney Hall, which was postponed due to weather. Attendance is encouraged to learn about and contribute to this important process. Information on the Place Standard process is available at: https://www.placestandard.scot/static/pdf/place-standard.pdf Members of TCC and individuals can complete a Place Standard Assessment online at: https://www.placestandard.scot **8.3. Revision of Constitution:** To update the TCC Constitution to comply with the new Community Councils Scheme of Establishment JL proposed adopting the model with the following amendments • Clause 3. Numbers of members amended to a maximum of 12 • Clause 3.7.b. Update to make the word "**may**" bold to clarify that this is only an optional action that is available for extreme circumstances. • Clause 5.1. Change the AGM date to April. • Clause 9.f. Change the year end to April to align with the local government year end date. JL will seek approval from Marr Area Manager. JL will also seek adjustments to the TCC geographic area in the locations of Pitmurchie and Glassel. **8.4. Torphins Emergency Response Plan (TERP)** The TERP document has been updated for all comments from the Council Emergency Response Team and Marr Area Office. When the village has been informed of the TERP 10 volunteers will be sought to cover the various identified districts within the TCC area. The plan is to promote the TERP online and also through a Newsletter drop to all households. **8.5. Newsletter** The Newsletter to be issued next year will include the following probable items: TERP; TCC General Information, Achievements, Forward Plan; Torphins Paths	ED LM WM TCC JL JL LM

	Group; Torphins Patient Participation Group; Community Safety Group; TCC Facebook and Website	
	8.6. Notice Board:	
	Fund raising continues through January, with a focus on the community to take advantage of the Tesco Community Funding by voting at Tesco Banchory for the Torphins Notice Board Project.	ED
	8.7. Torphins Park:	
	8.7.1. Play Equipment protective painting by TCC (Eric Day) will take place when weather allows. After TCC campaigning Aberdeenshire has now budgeted for a new rope climbing frame to be installed next year.	ED
	8.7.2. Drainage plans are progressing with Bill Higham having completed surveys for drains and soakaways. The work will be tendered soon.	JL
	8.8. Roads:	
	8.8.1. Extension of the 30 mph speed limit is subject to a review of speed limits in many locations, on which a report is expected from Roads Dept. around the end of year.	NP
	8.8.2. Torphins Road Surfaces – Cllr P Gibb awaiting response from Roads.	Cllr PG
	8.8.3. Pitmedden Road at Campfield – Cllr P Gibb awaiting response from Roads.	Cllr PG
	8.9. Community Council Research Regional Workshop	
	Workshop on 27th November not attended by TCC due to other commitments.	TCC
9.	**Correspondence:**	WM
	9.1. MDC Lights:	
	Response from TCC on MDC lights was delivered to complainant.	
	9.2. Correspondence Received:	
	Correspondence received by TCC has been circulated by email.	
10.	**A.O.C.B.**	
	10.1. Privately owned Hedges and Bushes Overgrowing Public Footpaths:	LM
	LM expressed extreme concern about the overgrown condition of privately owned hedges and bushes throughout the village, which overhang and obstruct public footpaths. Public safety is endangered due to narrowing of footpaths to accommodate only one individual, or even less in some cases, forcing pedestrians into roadways. Cllr Peter Argyle advised Aberdeenshire Council has the power to request owners to cut hedges and bushes, and if not actioned, the Council can cut and charge the owner the cost. LM will prepare a list of problem locations for action.	
	10.2. Remembrance Sunday:	
	This year the afternoon Remembrance Day parade, at Torphins War Memorial was attended by JL and LM representing TCC. JL proposed and it was resolved that in future years ,TCC will place a wreath at the memorial during this event.	JL
	10.3. Participatory Budgeting:	ED
	ED raised this process which has communicated at Area Forum and elsewhere. Jean Henretty explained the Scottish Government has legislated for 1% of all local authority budgets to be devolved to local communities to prioritise spending. The participatory budgeting process is phasing in the new system across communities.	
	10.4. Household Recycling Bins:	HB
	HB noted that in Aberdeen households are allowed to place all recyclable materials in one bin and recommended this would be an improved system for Aberdeenshire residents.	
11.	**Next Ordinary Meeting: Thursday 4th January 2018**	
12.	**Meeting closed at 9:52 pm**	
	Adoption of Minutes:	
	These minutes were circulated by email to all TCC members on 8 November 2017 and adopted by email as an accurate record of the meeting. Adoption will be confirmed at the meeting on 4 January 2017.	
	Proposed: Eric Day Seconded: John Lucas	