



Torphins Community Council

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Resilience Sub-Group

Item No.	<p align="center">Minutes of Meeting of TCC Resilience Sub-Group On 8th December 2021 at Learney Hall, Torphins</p>
1.	<p>17 Volunteers Present: Named following Resilience Sub Committee initial meeting TCC Members Present: Eric Day (ED); Iain Firth (IF); John Lucas (JL); Will Maclean (WM); Malcolm Miller (MM); Liz Moore (LM); Colin Rouse (CR); Stephen Salter (SS) (Chair) In Attendance: Cllr. P. Argyle (PG); Cllr. P. Gibb (PG) Apologies: Hamish Booth (HB); Andrew Macpherson (AM); Rev Holly Smith (HS); Cllr. G. Blackett(GB)</p>
2.	<p>Introductions: Stephen Salter, chairing the meeting, proceeded to thank everyone who had left their details at the meeting of 2nd December, and for coming along to this meeting to contribute. The intention is to use our shared experience to work better in future. WM explained the role and purpose of Torphins Community Council. All the details about community councils are available online at https://www.aberdeenshire.gov.uk/communities-and-events/community-councils/ and specifically of TCC at www.torphins.net TCC believes a Resilience Sub-Group involving a range of community volunteers is the best way forward to meet the Aberdeenshire requirement for community resilience plans. By engaging a good number and range of volunteers with appropriate mix of skills, knowledge and experience the community can meet the need for a functioning resilience group for Torphins and area. The Group would operate with clear rules of courtesy and without politics. There followed an wide introductory discussion where volunteers proposed many ideas towards the development of an effective community resilience effort.</p>
3.	<p>Resilience Sub-Group Remit: Stephen explained TCC recommends the sub-group cover the TCC geographic area; be responsible to manage the TCC Resilience Plan and Risk Assessment; and develop people, resources, skills and technologies to make the Resilience Plan work.</p>
4.	<p>Secondment of TCC Member to Torphins Community Council Resilience Sub-Group: TCC has agreed that should all the volunteers agree to form the Resilience Sub-Group then Stephen Salter will be the one TCC member seconded to participate in the Group, thus maintaining the link through TCC to Aberdeenshire Council while enabling a strong community volunteer engagement.</p>
5.	<p>Appointments: TCCRS Committee Members: Attendees were asked to complete the volunteer registration form provided, including identifying if they wish to join the management committee. Chairperson: Stephen proposed Mark Macdonald as first chairperson of the group, recognising the role he played in the recent event however, those registering as committee members advised the Chairperson should appointed at the first meeting of the committee. This was agreed.</p>

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5.	<p>Appointments (Continued): Volunteers: All registered individuals will be recorded as volunteers to participate as necessary in the operation of the Resilience Plan. Additionally those identifying as committee members will join the management committee. The registration includes identification of volunteer skills and resources. This will be developed as the team meets with identification of resources within the wider community that may be available in times or emergency.</p>
6.	<p>Brainstorm/Lessons Learned/Way Forward: A wide range of ideas was discussed with keen participation by all present. Here are many for the record but no contributor names are given, as some were not identified. Generator to be hooked up with switching to directly power Learney Hall (Cllr. Peter Argyle advised this is already in hand to be completed by Aberdeenshire) Purchase loud hailers Assign an official refuge point for all (Cllr. Peter Argyle advised the Council is reviewing places of refuge and generator provision with SSEN) Appoint one volunteer per street to check and support needy When communication systems fail we need a pre-assigned base to come together physically We need a record of work and checking completed so as to avoid repetition and confusion Distribute the Emergency Plan to all the community (Cllr. Paul Gibb advised Ballater ERP was delivered to every house and that has been a success) Have a card to put in window when need help, perhaps on back of the plan document Card to post to advise away Radio communications Improve access to current information Learn from other groups When there is a storm warning the group should get together in advance to prepare School has village split into leaflet drop zones that could be used Contacts need to extend outside village itself Use vacant properties like holiday lets as accommodation Generators for key community businesses Use church hall and/or school (problem if school in session) as additional refuges Right now think about neighbours and who needs help and how Question of a database was raised but we cannot legally keep one Identify a muster point Marr Area Community Ward Forum to review and consult on Resilience Plans</p>
7.	<p>Actions: Resilience Committee to meet as soon as possible TCC Secretary to complete and email minutes On TCC Facebook post news of the Volunteer meeting and formation of Resilience Sub-Group and Committee; plus a recommendation that everyone be mindful of neighbours, prepare themselves for emergencies, and help others if you can.</p>
8.	<p>Date of Resilience Sub-Group Committee Meeting: Tuesday 14th December at 7:30 pm at Learney Hall, Torphins</p>
9.	<p>Meeting closed: Thanks from the Chair to all for a successful and productive meeting to jointly agree and set the way forward.</p>