



**Torphins Community Council**  
Serving the Electoral Districts of Torphins, Glassel and Tornaveen

<b>The 43<sup>rd</sup> Annual General Meeting</b> <b>DRAFT Minutes</b> <b>Thursday 3<sup>rd</sup> June 2021 at 07.30 pm</b> <b>Virtual Meeting on Zoom</b>		
Item No.	Description	Owner
1.	<b>Attendance and Apologies:</b> <b>Present:</b> Hamish Booth (HB), Eric Day (ED), John Lucas (JL), Will Maclean (WM), Andrew Macpherson (AM) (Chair) <b>In Attendance:</b> Cllr. Peter Argyle, Cllr. P. Gibb <b>Apologies:</b> Cllr. Geva Blackett (GB); Collin Rouse (CR); Rev Holly Smith (HS)	
2.	<b>Minutes of the Annual General Meeting on Thursday 1<sup>st</sup> October 2021:</b> The minutes were adopted. Proposed: Andrew Macpherson, Seconded: Will Maclean	WM
3.	<b>Chairman's Report:</b> The Chairman, Andrew Macpherson, thanked members and Councillors for their support and presented his report for 2020-21 as attached.	AM
4.	<b>Treasurer's Report:</b> The Treasurer, Eric Day, presented the Statement of Accounts for the Year to 31 March 2021. The bank balance was £3,496.42, including £1,097.84 free funds and £2,398.58 reserved funds, being £186.48 for TERP, £72.10 for Festive Lights, Hardship Fund Foundation Scotland £2,090.00 and Hardship Fund Stuart Family £50.00. The full Accounts and Treasurer's Report are attached. John Lucas moved to adopt the Accounts and the Will Maclean seconded the proposal to adopt the Accounts for the Year to 31 March 2021. The Treasurer will send the approved Accounts to Marr Area Office.	ED
5.	<b>Report on Elections:</b> Members due to retire by time were Campbell Gillies and Liz Moore. Having been co-opted Rev Holly Smith had to stand for election to continue. Rev Holly Smith was nominated and duly elected. The seven members are now: Hamish Booth Eric Day John Lucas Will Maclean Andrew Macpherson Colin Rouse Rev Holly Smith The maximum membership is twelve therefore five vacancies remain on the Community Council. It is hoped new members will be found to fill open positions.	Cllr PG for Returning Officer

Item No.	Description	Owner
6.	<p><b>Election of Officers:</b>  All officers resigned and nominations were proposed for new officers. Cllr Paul Gibb requested nominations for the new Chair. John Lucas proposed Andrew Macpherson, seconded by Eric Day. AM accepted the nomination unopposed.  The new Chair AM requested nominations for Vice Chair. Will Maclean proposed Rev. Holly Smith, seconded by John Lucas. HS had earlier advised she would accept the nomination therefore she was appointed unopposed. AM requested nominations for Treasurer. Will Maclean proposed Eric Day, seconded by Hamish Booth. ED accepted the nomination unopposed.  AM requested nominations for Secretary. Eric Day proposed Will Maclean seconded by John Lucas. WM accepted the nomination unopposed.</p>	Cllr PG
7.	<p><b>Annual Review of TCC Constitution:</b>  The proposed amendment arising as a consequence of the boundary change was tabled and unanimously approved.  Amend clause 3.6 to reflect boundary change in May 2021  3.6 One seat each shall be reserved for Glassel and Tornaveen. However, when there are no candidates for these areas, the places may be filled by Torphins residents.  Replace with:  3.6 One seat each shall be reserved for Campfield and Tornaveen. However, when there are no candidates for these areas, the places may be filled by Torphins residents.</p>	AM
8.	<p><b>Close Meeting:</b> The Chair, Andrew Macpherson, thanked the members for their attendance and support, also the public and Councillors attending, and closed the meeting at 7:55 pm.</p>	AM

## Torphins Community Council AGM – 3<sup>rd</sup> June 2021

### Chairman's Report

With restrictions still in place for COVID 19, the Community Council continues to meet online, although meetings in person may restart soon. The TCC has successfully undertaken several projects despite the restrictions, and it is hoped every member can feel a little proud about this.

- There are currently six members with 6 vacancies available. Liz Moore and Campbell Gillies retired and the TCC are very grateful for all the time and effort they have afforded the community.
- Potholes, refuse collection, littering, speeding, parking and hedge trimming concerns being ever present at the Community Council were discussed and escalated to our best ability throughout the year.
- The Village Welcome Pack continues to be updated and funding was granted for additional print runs so that they could be distributed in the local shops
- The Hardship fund continues to be advertised and offered with limited take up. Vouchers are now being provided for Scotmid and Platform 22.
- The TCC successfully lobbied Aberdeenshire Council to extend the 40mph speed limit at Campfield Petrol Station to include the junction towards Glassel.
- The TCC also pursued the extension of the 30mph speed limit along St Marnan Road to North of Learney Avenue, which has been approved but is awaiting action.
- Concerns were raised and followed up after tree felling was carried out in Tornavean without notice. It was found that the correct procedures were followed, but this did not give the people directly affected any opportunity to comment in advance. It was felt at the time that there was a failing in Policy at a national, regional, and local level.
- The Beltie Burn Restoration project was completed, and planning applications have been submitted for a footpath to run alongside it.
- A separate steering group was formed to investigate the possibility of allotments in the village stemming from comments raised at the TCC.
- The festive lighting was a big success this year, with lots of value gained due to the decorations being left up due to working restrictions around Covid
- Unfortunately, the Torphins Gala was cancelled and the TCC was unable to run the usual stall as well as being unable to hold 'Carols Around the Christmas Tree'.
- Upcoming projects to look forward to next year include a newsletter and a village square feasibility study.
- I am grateful to the local Councillors Peter Argyle and Paul Gibb for their help and guidance, and to all the members and guests of the TCC who helped over the past period.
- Finally, special thanks are due to the TCC's Secretary Will Maclean and the Treasurer Eric Day who did most of the organising to see the proper running of things. We are very grateful for the considerable amount of time this will have taken up.

Note: Minutes of TCC's monthly meetings are published on our website thereby allowing members of the community to keep up to date with TCC's activities.

[www.torphins.net](http://www.torphins.net)

Andrew Macpherson  
Chairman – Torphins Community Council

3<sup>rd</sup> June 2021

# Financial Report 2020-21

Please see Accounts for the year ending 31<sup>st</sup> March 2021.

## Income this year was £6185.40

.	Aberdeenshire Council Admin. Grant	£ 510.40
.	Foundation Scotland Hardship Fund	3,300.00
.	Stuart Family Donation - Hardship Fund	300.00
.	Aberdeenshire Council - Small Grant Matched Fund - Xmas Lights	2,000.00
.	Harris/Zurich Insurance Donation - Taking part in a Survey	75.00

The previous three years show Income received, compared to 2020/21, as follows:

<u>2017</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
<b>£3587</b>	<b>£3980</b>	<b>£4401</b>	<b>£6185</b>

Expenditure through the year amounted to £6237.77

Compared with previous years

<u>2017</u>	<u>2018</u>	<u>2019/20</u>	<u>2020/21</u>
<b>£984</b>	<b>£6701</b>	<b>£852</b>	<b>£6238</b>

The year 2020/ 2021 was very much a different year for the TCC in respect of finance. Because of the Covid-19 pandemic and the subsequent hardship that it caused for some, we had to turn our attention to providing funds in the way of food vouchers to those requiring assistance. This was done through the auspices of Foundation Scotland and the Stuart family from Glasgow, with both parties providing funds to the value of £3300 and £300 respectively. The money can be exchanged for vouchers made available from Scotmid and Platform 22. To date £910 of Scotmid Vouchers and £250 of Platform 22 Vouchers have been purchased and distributed. Further more Scotmid also provided £180 of free Vouchers, which have also been distributed. I should add that £300 of the Foundation Scotland donation was used to finance the printing of the Village Welcome booklet.

Another major outlay was the purchase of new Christmas features for the lamp-posts, replacing the old second hand units which we have used for many years . This was achieved through funding from Bread of Life and match funding from the Marr Area Small Grant fund. The Bread of Life money had been 'Ring Fenced ' from the previous year.

Whilst the Marr Area funding is described as matched funding, it fell short of the amount requested by £500. At the request of Marr Area , this shortfall was to allow available funding to be spread more widely to areas where it was much needed.

Unfortunately we did not quite achieve the complement of lighting that we had hoped for. Nevertheless the lighting equipment purchased delighted the village over the festive period.

The Torphins Gala did not take place in 2020, nor were we able to present Carols around the Christmas tree, which resulted in no income to the TCC from these events.

However our esteemed Secretary took part in an on-line survey with a Company representing Zurich - our Insurers, and for his time and effort, was awarded £75 for the Community Council. Well done, Will.

**TORPHINS COMMUNITY COUNCIL ACCOUNTS****1ST APRIL 2020 – 31ST MARCH 2021**

<u>INCOME</u>		<u>EXPENDITURE</u>	
Balance C/Fwd.	£3,548.79		
Foundation Scotland – Hardship Fund	£1,000.00	Imprint – COVID Info Flyers	£58.00
Stuart Family Donation – Hardship Fund	£300.00	WIX Website Management	£178.37
Aberdeenshire Council – Community Council Admin Grant	£510.40	Scotmid Vouchers – Hardship Fund Payment	£200.00
Aberdeenshire Council – Small Grant Matched Fund Xmas Lights	£2,000.00	Scotmid Vouchers – Hardship Fund Payment Platform 22 Vouchers – Stuart Family HF	£150.00
Foundation Scotland – Hardship Fund	£2,300.00	Blachere – Xmas Lights	£50.00
Harris/Zurich Insurance Donation – Taking Part in Survey	£75.00	Blachere – Xmas Lights	£2,047.14
		Platform 22 Vouchers – Stuart Family HF	£2,019.30
		Scotmid Vouchers – Hardship Fund Payment	£50.00
		Poppy Wreath	£110.00
		Plastic Label Material for Xmas Lights	£17.00
		Aberdeenshire Council Drinks License – Not Used	£15.00
		Cathy Adams – Retirement Cheque	£10.00
		Amazon – Xmas Lights Fixtures & Fittings	£50.00
		Secret Garden – Flowers for Tina Thomas	£317.98
		Platform 22 Vouchers – Stuart Family HF	£36.50
		Scotmid Vouchers – Hardship Fund Payment	£100.00
		Imprint – Welcome Booklet repeat run	£300.00
		Scotmid Vouchers – Hardship Fund Payment	£300.00
		Platform 22 Vouchers – Stuart Family HF	£150.00
		Amazon – Lamp-post Garlands	£50.00
			£28.48
<b>Total Income</b>	<b>£9,734.19</b>	<b>Total Expenditure</b>	<b>£6,237.77</b>
<b>Less Total Expenditure</b>	<b>£6,237.77</b>		
<b>Bank Balance at 31/03/2021</b>	<b>£3,496.42</b>		

**RING FENCED MONIES**

<b>TERPS C/FWD</b>	<b>£244.48</b>	<b><u>XMAS LIGHTS C/FWD</u></b>	
<b>COVID FLYERS</b>	<b>£58.00</b>	Donation from Bread of Life	£2,500.00
<b>Remaining Funds</b>	<b>£186.48</b>	Aberdeenshire Council – Small Grant Matched Funding	£2,000.00
			<u>£4,500.00</u>
		Blachere	£2,047.14
		Blachere	£2,019.30
		Fixtures & Fittings	£317.98
		Lamp-post Garlands	£28.48
		Plastic Sheet for Labels	£15.00
			<u>£4,427.90</u>
		<b>Remaining Funds</b>	<b>£72.10</b>

<b>Foundation Scotland – Hardship Fund</b>	<b>£3,300.00</b>
Scotmid Vouchers Paid Out	£910.00
Reprint of Welcome Booklet	£300.00
	<u>£1,210.00</u>
<b>Funds Remaining</b>	<b>£2,090.00</b>

**Scotmid also provided £180 of free vouchers which have been distributed.**

<b><u>STUART FAMILY – HARDSHIP FUND</u></b>	<b>£300.00</b>
Platform 22 Vouchers Paid Out	£250.00
<b>Funds Remaining</b>	<b>£50.00</b>