



Torphins Community Council

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<p style="text-align: center;">Meeting Minutes Thursday 7th March 2019 at 7:30 pm Learney Hall, Torphins</p>		
Item No.	Description	Owner
1.	<p>Present: Hamish Booth (HB); Eric Day (ED) John Lucas (JL); (Chair); Campbell Gillies (CG); Colin Rouse (CR) Carol Reid (CR) Fiona Moore (FM)</p> <p>In Attendance: Cllr. P. Argyll (Cllr. PA); Cllr Paul Gibb Kirsty McLeod Project Officer, Colin Gray Emergency Planning Officer, Dan Milne</p> <p>Apologies: Andy Cowie (AC); Cllr. Geva Blackett (GB) Will Maclean (WM);</p>	
2.	Intimation of noted interests – None	
3.	<p>Confirm adoption of minutes of meeting 7th February 2019:</p> <p>Proposed: Eric Day Seconded: Liz Moore</p>	TCC
4.	<p>Police Report and Campfield Road Safety</p> <p>The latest Police Report had been received and distributed to all members prior the meeting.</p> <p>The report had not raised any matters that people wished to discuss. The ‘robbery, of the cash machine was noted along with the hope that the machine would be replaced.</p>	
5.	<p>Torphins Emergency Response Plan (TERP)</p> <p>The document as it stands is useful to the Emergency Planning Officer.</p> <p>The greatest issue currently being experienced by the TCC regarding implementation of the TERP is the lack of any volunteers. Contacting local organisations may help with the search for volunteers.(e.g. Scouts cubs etc.)</p> <p>This is common across the ‘shire where there are no ongoing recognised threats to the community.</p> <p>When there are volunteers it is important that they carry out any duties/work with a ‘buddy’ as part of a ‘buddy system’</p> <p>Colin Gray agreed with our planned annual review of the document, with any updates we see fit to make being carried out at any time outwith the annual review.</p> <p>We have included a statement re the management of any data collected.</p> <p>Once a ‘team’ of Volunteers is identified it will/would be worthwhile making contact and links to the local red cross branch, and we should consider stronger links with</p>	

	<p>the 'Bread of Life', as they may be able to offer support in certain circumstances. (they might be able to supply such things as blankets or clothing in an emergency). Updating the information that we currently hold on local groups could prove to be beneficial.</p> <p>The ongoing use of social media might help with the implementation of the plan. There is currently an underspend on the grant obtained from SSE . Contact to be made with the SSE re the remaining monies.</p> <p>Suggestions include: Additional Newsletter Additional Equipment Prize monies for a competition within the School Funding for any support activities for any volunteers garnered from community.</p> <p>Election Process 2019 Kirsty has circulated the timetable for the 2019 election. According to the information circulated, Kirsty will chair the TCC AGM, however that would preclude the required annual report being given by the current Chair. So the previous agenda from 2018 will be followed until Kirsty is required to take over in order to elect a new chair. All those who are due to retire will have to submit notice to that effect and then submit a nomination form to the area office if they wish to stand again.</p> <p>Developers contributions TCC have been informed that there is about £2500 of Developers Contribution available to the village. It must be spent by the end of March 2019. TCC were extremely distressed that the information about these monies was given to the Council with only about six weeks available to spend it. It was particularly annoying that during the drainage work in the park we had been advised that there were none of these funds available. The suggestion of repairing and cleaning the curtains in the small Learney Hall does not meet the criteria for funding, neither does a suggestion by the Paths Group. Time is getting short and TCC is anxious that these monies do not disappear.</p> <p>Contact the Developers Contribution Manager to ask whether a 'Bicycle Shed' for the school or if a welcome to Torphins 'three-tiered flower stand' would meet the criteria for funding. The question of how we, as a Community Council, learn what monies have been allocated to the Village via the Developers Contribution scheme was asked. All the budgetary allocations for our area are available on line in the Marr Area committee paperwork. However all the expenditure is to be found within the individual services budgets. Investigate the monies spent within our area and the allocation of Developers Contributions locally</p> <p>Annual Funding This year sees the transfer from our old to the new constitution to meet the requirements of the new Scheme of Establishment which was published by the Council last year. As a result, the AGM has been moved from Feb to June. This has resulted in the adjustment of our financial year. To meet the additional period of expenditure which has resulted the Council have offered to give the TCC an advance of the 2019 – 20 funding. TCC members are confused as to why we should need an advance on monies if the annual allocation is to be given every 12 months. The situation could</p>	<p>JL</p> <p>ALL</p> <p>LM</p> <p>CIlr PG</p>
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	not be explained to members full understanding. The forthcoming election will be organised by the Area office, but the Agenda will follow previous years agenda closely.	
6.	Finance Report: The bank balance is £1211.14, including £569.81 ring fenced for the TERP, leaving a balance of £273.18. the above does not take account of the printing costs for the Action Plan consultation, The 3-month funding gap due to change of year end with the new Constitution, under the new Scheme of Establishment, was confirmed again from Area Office.	ED
7.	Planning Matters: Weekly Lists of Planning Applications: No recent applications for consideration APP/2018/2733 – Application for development adjacent to The Wolfings. Committee site visit carried out. Will now go back to committee for a decision.	ED
8.	Open Items: 8.1. Roads: 8.1.1 Campfield Safety Measures: <ul style="list-style-type: none"> • The speed limit matters. The Police are in favour and supportive of extending the 40mph zone to include the Glassel ‘T-junction’. Angela Funk to liaise with the police to action. • Double white lines will be considered at a later date. • Progress to restrict access to westbound layby: No update 8.1.2. Junction at Mid Beltie on B993 – report of Roads Dept. site visit: A visit by Roads was planned earlier and Cllr. PA will remind Ralph Newlands re visit. 8.1.3. Extension of 30 mph speed limit north of village: Awaiting comment from the Police on new proposal. 8.1.4. Pavement area at entrance to Torphins Health Centre update: Ownership has not been established beyond the facts that it does not belong to the ‘Shire Council (roads). The Scottish land Register does not hold the record so the cost of a full title search would be circa £500. 8.1.5. Pitmurchie Sign: No feed back 8.2 Planning for Community Consultation on LDP The local authority response to the Main Issue Report is available to all online. The materials for the display, the presentation and the questionnaires are all ready to go. Thanks are due to Eric Day, Will McLean and Colin Rouse. 8.3 Community Action Plan The above consultation will inform the review of the existing plan. 8.4 Village Welcome Pack No progress 8.3. Dog Fouling: Pink spray chalk has been circulated. The problem is definitely escalating. No contact with the school to date re this issue. Put on TCC agenda for the April meeting to consider campaign. 8.4 Flooding at Innermarkie Wynd Bill Higham to be contact for update.	Cllr. PA Cllr. PA Cllr. PA All WM

	<p>8.4. Sale of Schoolhouse: Does not seem to be being actively promoted as 'For Sale" Follow up and check out status of the building.</p> <p>8.5. Learney Hall Curtains: The quotes have been obtained, to reline, clean, fit new rails and then rehang about £2700. Monies not available just now as members consider it questionable to actively fundraise to refurbish a building owned by the Council.</p> <p>8.6 CPR Training: First Responders have confirmed they will provide more training, on Wednesday 8th May 2019. 1st responder Sarah Pine will organize the event. TCC to book hall. Interested people can sign up online, places for these sessions are limited so early booking is advised.</p> <p>8.7 King George V Community Project Trust Awaiting update re date of first meeting.</p>	CIIRPA
9.	<p>Correspondence: Marr Area Forum 19th March ED and LM to attend.</p> <p>Stonehaven CC are looking to organise a training session on Participatory Budgeting. Each CC is to be offered the opportunity to send one attendee.</p>	ED LM All
10.	<p>AOCB: None</p>	
11.	Next Ordinary Meeting: Thursday 4th April 2019	
12.	Meeting Closed at 9:11 pm	
	<p>Adoption of Minutes: These minutes were adopted at the meeting on 4th April 2019. Proposed: Eric Day Seconded: John Lucas</p>	