



Torphins Community Council

Serving the Electoral Districts of Torphins, Glassel and Tornaveen

Meeting Minutes Thursday 2 November 2017 at 7:30 pm Learney Hall, Torphins		
Item No.	Description	Owner
1.	<p>Present: Hamish Booth (HB); Andy Cowie (AC); Campbell Gillies (CG); Eric Day (ED); Will Maclean (WM); Liz Moore (EM) (Chair)</p> <p>In Attendance: Gavin Jones, Aboyne</p> <p>Apologies: John Lucas (JL); Nick Poulton (NP); Colin Rouse (CR) Cllr Peter Argyle (PA); Cllr. Geva Blackett (GB); Cllr. Paul Gibb (PG)</p>	
2.	Intimation of noted interests – None	
3.	<p>Confirm adoption of minutes of meeting 5 October 2017: Proposed: Nick Poulton Secoded: Eric Day</p>	TCC
4.	<p>Visit: The Chair and other members welcomed Gavin Jones, Aboyne, who attended in a fact-finding role regarding the possible re-establishment of Mid Deeside Community Council. Gavin had been invited by John Lucas.</p>	GJ
5.	<p>Finance Report: The latest bank statement balance is £1,525.21 of which £500.00 is ring fenced for the new notice board. An additional £2,335.00 has been received and recently deposited from Scottish and Southern Electricity Community Resilience Fund for the purpose of purchasing equipment for the Torphins Emergency Response Plan implementation.</p>	ED
6.	<p>Planning Matters:</p> <p>6.1. Weekly Lists of Planning Applications: Only Torphins application is planning application from Learney Estate for two houses on sites at Sundayswells. The meeting noted local residents have concerns however TCC has no material grounds for comment.</p> <p>6.2. Bracken Hill Application: TCC has confirmed the single track access road is properly named Grampian Terrace and is owned by Learney Estate. The presentation of the applications to Marr Area Committee continues to be delayed as the developer and Aberdeenshire Council Planning continue discussions, and is now expected on 5th December 2017 in Alford. TCC plans the public meeting of local residents for Wednesday 29th November 2017 and will advise those involved of the new date. WM to cancel and rebook Learney Hall for latest date.</p>	ED ED
7.	<p>New Items:</p> <p>7.1. Development of communication between TCC and our communities of Torphins, Glassel and Tornaveen: This item will be covered on this occasion by the communication and implementation of the Torphins Emergency Response Plan, which is detailed below.</p>	LM

	<p>7.2. Christmas Lights and Carols at Tree: ED advised the Christmas lights are to be PAT tested by Norman Morrice as in prior years. Thanks to Norman. ED is arranging resources to install the lights on Saturday 2nd December 2017. TCC agreed Carols Round the Tree to be held on Thursday 21st December 2017 at 6:30 pm. As confirmed last year no license is required for the mulled wine, which is served FOC. Actions: WM book hall for 21st December 5:30pm to 8:00pm. Template for posters provided by Jayne Clarke to be updated and posted on notice boards, facebook, website, shops, Piper, etc. by LM Order of Service to be prepared by LM, JL, ED WM to confirm availability of Notes of Torphins and Mid Deeside Church Praise Band. ED and Eleanor Day to organise mulled wine and mince pies. AC to contact Gala Committee for PA system. (Confirmation of availability has been received on 3rd November 2017, with thanks to Gala Committee)</p> <p>7.3. Plan for “Place Standard – How Good is our Place”: There was wide discussion on this matter regarding the categories for evaluation, community groups to involve, and how to gather feedback and data. The descriptions and explanations of the process are available online at: https://www.placestandard.scot/static/pdf/place-standard.pdf The following actions were resolved: AC to contact Community Planning Officer Lucy Styles for additional information and to discuss the approach, including data gathering by the Place Standard tool and/or by Survey Monkey. LM to contact local NHS for information on their involvement and input. TCC to raise the subject at Area Forum on 15th November. Members involved will maintain communication to progress the matter. The subject is on the agenda for the Local Development Plan meeting with Aberdeenshire Council Policy Planners on 30th November 2017. The subject will be discussed and moved forward again at the next TCC meeting on 7th December 2017.</p> <p>7.4. Preparation for Local Development Plan meeting on 30th November 2017: Wide discussion agreed the following objectives for the Local Development Plan as it impacts Torphins and area, which will be discussed at the meeting on 30th with Policy Planners.</p> <ul style="list-style-type: none"> • Slow steady growth of community • Better facilities at Aboyne Academy • Development of community facilities including Learney Hall (kitchen, toilets, floor, fabric, etc), and Torphins Park • Community Paths for walking and cycling around the village and connecting with other communities; for health, fitness, recreation, and active transport • Improved Road conditions, particularly for safety <p>7.5. Revision of constitution to meet new Scheme of Establishment model: LM to obtain or convert to a .doc version of model constitution and to update specifically for Torphins, including confirming with JL that membership to be revised from Scheme of Establishment recommendation to minimum five and maximum twelve.</p>	<p>ED</p> <p>ED</p> <p>WM</p> <p>LM</p> <p>LM, JL, ED</p> <p>WM</p> <p>ED, ED</p> <p>AC</p> <p>AC</p> <p>LM</p> <p>JL</p> <p>TCC</p> <p>TCC</p> <p>TCC</p> <p>TCC</p> <p>TCC</p>
8.	<p>Open Actions:</p> <p>8.1. Torphins Emergency Response Plan (TERP) Funding amounting to £2,335 for equipment has been received from Scottish and Southern Electricity Community resilience Fund and a secure room below the stage at the Learney Hall has been secured for storage and for operations. A secure location will be constructed outside for fuel storage. Actions agreed:</p> <ul style="list-style-type: none"> • TCC area to be divided into smaller local areas for an emergency response 	<p>JL</p> <p>LM/JL</p>

	<p>representative to be appointed for each area</p> <ul style="list-style-type: none"> • Mailshot to be prepared to communicate the TERP to all households, businesses, School, Medical Practice, Church, etc., in February 2018 • Prepare article to submit to Mid-Deeside Church and Piper to communicate the TERP. • Develop mailshot to include other activity by TCC such as How Good Is Our Place • Post all information on TCC website and facebook • WM to provide LM with distribution plan and contact email for Tornaveen Hall. <p>8.2. Forward Plan progress report: Deferred to next meeting</p> <p>8.3. Torphins Park: 8.3.1. Awaiting update on painting of equipment 8.3.2. Bill Higham of Aberdeenshire Council has identified a route for drainage to the west end of the park.</p> <p>8.4. Notice Board Map of Torphins With the hoped for funds from the Tesco Checkout Token Charity we should be able to order the new notice board early next year. Addison's Transport have kindly offered to deliver the board from supplier in Cheshire to Torphins</p> <p>8.5. Wreath Laying at War Memorial: AC will verify time of wreath laying, believed to be 3:00pm, and arrange for piper from Banchory Pipe Band to attend since AC has another commitment at the time required.</p> <p>8.6. Roads: 8.6.1. Extension of 30 mph speed limit north of village We are awaiting a reply from the Area Roads Engineer and Cllr. P Gibb has followed up with her. 8.6.2 Torphins Road Surfaces – Innermarkie Wynd and Grampian Terrace: JL has forwarded photos of issues on both roads and Cllr. P. Gibb has asked Roads Department that repairs to these roads be included in their Schedule of Works. 8.6.3. Pitmedden Road at Campfield: Cllr. P. Gibb has raised this with Roads and some pothole filing has been completed. Campbell has sent two photos, which have been forwarded on 2nd November together with his suggestion for a layby[s] to help traffic pass and to preserve his and his neighbours' drives.</p>	<p>LM/JL</p> <p>LM/JL</p> <p>LM/JL</p> <p>WM WM</p> <p>CG</p> <p>ED ED</p> <p>ED</p> <p>AC</p> <p>NP</p> <p>JL</p> <p>CG</p>
9.	<p>Correspondence: 9.1. The next Ward Forum has been advised for 15th November 2017 at Crathes Village Hall. Attendees from TCC are: JL, LM, ED, WM 9.2. HB responded to Learney Estate regarding the Forest Plan Scoping Process and has now been informed the consultants will report back on the Scoping Report. The letter received included statements that the existing paths, trails and access roads open to the public will continue to be so. 9.3. Further communications have been received from Jane Owens seeking TCC assistance with her complaint about the external lights at Mid Deeside Church. TCC discussed the matter and resolved to draft a reply to be approved and sent to Jane Owens.</p>	<p>TCC</p> <p>HB</p> <p>WM</p>
10.	<p>A.O.C.B. 10.1. Dog fouling has been raised as a concern again. It was resolved to take no immediate action but to monitor and act if required. The chalk spray is being passed over to TCC from JC who held previously. 10.2. An offer to participate in the Mid Deeside Church charity Christmas Tree competition was received. Noting TCC erects and decorates the tree at the Learney Hall it was agreed not to participate in the Church competition. 10.3. Bus Forum – the latest minutes have been received and LM requested WM to post them on the TCC webpage and facebook. 10.4. A Community Council Research Regional Workshop will be held in Aberdeen on Monday 27th November. LM will attend and encourages others from TCC to</p>	

