

# Torphins Community Council

## Action Log Open Items: Pages 1 - 5

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Issue Number	Date Open	Date Close	Description & Issue	TCC Owner	Latest Planned Action	Action By	Plan Action Deadline	Actual Action Date	Closure Outcome
1701	11/05/2017		<b>St Marnan Road Speed Limit</b> Proposal to extend 30 mph speed limit north to Learney Avenue	AM	06/01/2022 - Latest date is end of January, subject to weather 02/12/2021 - Not yet moved 04/11/2021 - Sign will be moved by end	Cllr PA	<b>03/02/2022</b> 06/01/2022 02/12/2021 04/11/2021		
1801	04/01/2018		<b>Community Action Plan</b> Proposal to develop new CAP to replace the 2010 version, of which many objectives have been achieved although not through the planned route	LM Sub-Comm	01/10/2020 - With ever changing situation decided would not be able to engender adequate community input at this time. We did note to include the proposed village allotment project in the new CAP 03/09/2020 - Growing importance to develop with changing situation so will bring back for action after AGM	LM Sub-Comm	<b>Monitor</b>		
1803	04/10/2018		<b>Pavement area at Torphins Health Centre</b> Ownership of pavement needed established to request repair of broken surface	TBC	06/01/2022 - Design work to be finished for job completion Spring 2022 07/10/2021 - The pavement is to be surfaced but timing not known 02/09/2021 - Hoped might be done with road	Cllr PG/Cllr PA	<b>03/02/2022</b> 06/01/2022 02/12/2021 04/11/2021		
1902	24/04/2019		<b>Sale of Schoolhouse</b> The Torphins School House has been on the market for many years. TCC believes the sale by Aberdeenshire Council should be a high priority. The matter has been frequently raised over many years and most recently by email on 24 April 2019 to Marr Area Manager	AM	06/01/2022 - TCC requested firm commitment, timing, amount, for proceeds to be spent on development of Learney Hall as per historic agreement. TCC advised Cllr PA this is absolute priority to complete, particularly after Storm Arwen need for community resilience refuge. TCC to provide prioritised schedule of development needs in early January for Cllr PA to pursue design and costing of project plan by Live Life Aberdeenshire for paper to Area Comm. to authorise going to tender 07/10/2021 - Letter to Sunshine Nursery welcoming purchase but stating public toilets need retained on site. Confirmation received and TCC will be informed of developments	TCC Cllr PA	<b>17/01/2022</b> <b>03/02/2022</b>		

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1903	02/05/2019		<b>Learney Hall Curtains</b> The curtains in the Learney Hall are worn out and dilapidated, requiring repair or replacement. The matter has been first raised in 2014 and the latest phase started with Aberdeenshire raising a Purchase Order in April 2019 after TCC independently obtained and offered a quote	WM	06/01/2022 - Latest plan agreed by Holly and Eleanor Day is for curtains only to be ironed and rehung. WM to check timing of rehangng with Tracey Morris so date for ironong can be fixed 02/12/2021 - Three curtains are set aside for HS to pick up for re-lining 07/10/2021 - Contrary to understanding at time of site visit in June 2021 TCC advised now by Tracey Morris that blinds were not specified for three stage windows. Tracey to arrange for old curtains to be rehung but no linings. TCC agreed to buy fire safe lining material and accept the gracious offer from Rev Holly Smith to sew in the new linings. Sec to contact TM 02/09/2021 - We are pleased the blinds have	WM HS	<b>14/01/2022</b> <b>03/02/2022</b>		
1909	03/10/2019	06/01/2022	<b>Core Path exit to road at Wester Beltie</b> The Core Path on the former railway line has a ramp to the road at Wester Beltie. TCC received a concern from a resident about the steep and unsafe exit to the road	WM	04/06/2020 - Delay due to COVID-19 05/03/2020 - Roads Dept reviewing proposals with Steve Gray 06/02/2020 - Steve Gray reviewing options following meeting with WM at site. 09/01/2020 - Steve Gray of AC has requested explanation and proposals from WM. WM will meet SG on site in January and correspond as necessary 05/12/2019 - Environmental Planning are	WM	<b>06/01/2022</b>	None	Closed as this now assigned low priority
1910	03/10/2019		<b>Park Pavilion</b> The deteriorating condition of the park pavilion needs attention to maintain the building in proper working order	ED	06/01/2022 - No fixed date but confirmed work will be done 07/10/2021 - Council to install outside switch for lights and will make repairs but timing not known 01/07/2021 - Repairs to the pavilion have been approved and will proceed soon	CIlr PA	<b>03/02/2022</b> 02/12/2021 04/11/2021		

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1912	07/11/2019		<b>Park Drainage</b> The planned work at the eastern end of the park has not been addressed and during recent wet weather there has been flooding at the south east corner on the old railway line core path	ED	06/01/2022 - No progress 04/11/2021 - Report awaited. Large volumes of water emitting in area at south east corner of park during recent rains. 07/10/2021 - Site visit of AC with TCC revealed water from Granpian Terrace draining to park. Investigations producing new information that may lead to a solution but investigations continuing for further report to be submitted	ClIr PA	<b>03/02/2022</b> 06/01/2022 02/12/2021 04/11/2021		
1913	07/11/2019		<b>Village Notice Board Map</b> The map in the notice board is faded and needs replaced	WM	06/01/2022 - Still awaiting updated village photo for map illustration 01/07/2021 - The digital map file has been updated by AM and after minor changes will be available for WM to order Trespa map panel	AM	<b>03/02/2022</b> 06/01/2022 02/12/2021 04/11/2021 07/10/2021		
2010	03/09/2020		<b>Excessive Speed on A980 at Sundaywells and need for Police action</b>	TCC	06/01/2022 - Site meeting delayed due weather and season but still planned to go ahead 07/11/2021 - Police speed check recorded no overall significant speeding. Problem relates to limited instances of excessive speed. ClIr PA to meet Police, Roads, TCC, Mr. Duff	ClIr PA	<b>03/02/2022</b> 06/01/2022 02/12/2021 04/11/2021 07/10/2021 02/09/2021		
2012	03/12/2020	06/01/2022	<b>Torphins Community Resilience Plan annual review</b>	TCC	06/01/2022 - New Community Resilience Sub Group has been formed with ten member committee including from TCC lead rep Stephen Salter plus Iain Firth. This follows TCC Emergency meeting with volunteers on 08/12/2021 and new Resilience Sub Group meeting on 14/12/2021. Thank you to all community volunteers for participation. 02/12/2021 - Large public attendance at meeting to express concerns on Community Resilience and make recommendations. Collected names of Volunteers for future and resolved to redevelop the plan, working with the new Volunteer group. SS to represent TCC in process, meeting asap and report progress at	CR	<b>06/01/2022</b> 02/12/2021 04/11/2021	08/12/2021 14/12/2021	Close issue as new Community Resilience Sub Group now active

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2101	04/02/2021		<b>Parking at Scotmid</b> Concern about indiscriminate and sometimes unsafe parking in the area of Scotmid	JL	06/01/2022 - Request to address again at Feb meeting 07/10/2021 - Roads don't think much can be done currently.	ClIr PA	<b>03/02/2022</b>		
2102	04/02/2021		<b>Village Square Proposal</b> Plan to develop a public village square for Torphins in area of Learney Hall	AM	07/10/2021 - Due to priorities and changing circumstances decided to put in abeyance 13/05/2021 - After newsletter article obtain plan of AC land, draw plans, generate images, fund applications	AM	<b>Monitor</b>		
2109	01/07/2021		<b>Additional AED for village</b>	ED	02/12/2021 - Suggestion to approach Vet and Garage again as potential locations. 04/11/2021 - No more action on new AED. Noted Scotmid unit was used recently but not activated. Follow up with Scotmed and First Responders to ensure checked and fully operational after having been returned 01/07/2021 - ED suggested an additional AED would be beneficial to the village and recommended the Golf Club as a potential location. After discussion of ideas it was decided to revisit later in year.	ED	<b>Monitor</b>		
2110	02/09/2021		<b>Trees on Grampian Terrace</b> Diseased trees to be replaced	ED	04/11/2021 - Resolved to delay consultation until spring 2022 when back in leaf. 07/10/2021 - Detail proposals from Service reveal not enough space in park for replanting. TCC to consult on what to do with trees and how to communicate with public	ED ClIr PA	<b>07/04/2022</b>		
2111	02/09/2021		<b>Further Festive Light Improvements</b> Funding, procurement, installation	ED	02/12/2022 - New garlands delayed till January. Tree and lights all erected by 5/12/21 04/11/2021 - New school tree lights received and new lamp post lights ordered. Christmas tree to be delivered 26/12/2021 with lights to be erected on 26th and 27th December 2021. ED contacted Messrs. Edgar and Arbuthnott for	ED	<b>03/02/2022</b>		

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2112	02/09/2021	06/01/2022	<b>Memorial to Unknown Dead at Torphins Cemetery</b> Memorial to be repaired and refurbished	ED	04/11/2021 - No news. WM to follow up. 07/10/2021 - Resident will repair the sundial after submitting plan. Limited other cleaning could be done. Site generally okay. Follow up with progress. 02/09/2021 - Resident has volunteered to repair the sundial. Cllr PA will have Landscape Services provide a list of requirements for the work in the cemetery and TCC will coordinate an effort, including contacting the resident to progress.	Cllr PA ED WM	<b>06/01/2022</b> 02/12/2021 04/11/2021 07/10/2021	06/01/2022	Close at this time as not major issue and no progress reported
2115	02/09/2021		<b>Kincardine Road Speed Monitor</b> Fix or remove	WM	02/12/2021 - Still not removed or repaired 07/10/2021 - Council do own sign which has failed so will be removed 02/09/2021 - Cllr PA to make final check on ownership and if not identified have Roads remove unit	Cllr PA	<b>03/02/2022</b> 06/01/2022 02/12/2021 04/11/2021		
2118	02/09/2021		<b>Speed on Woodside Road</b> Concerns raised about excessive speed on narrow and single track Woodside Road	WM	07/10/2021 - Proposed solution is of interest to Roads however there could be issues and they are looking at alternatives. 02/09/2021 - Cllr PA to investigate with Roads a solution to slow traffic by way of closing the northerly access at junction of Woodside Road with St Marnan Road and forcing traffic to take the right angle junction to south as the alternative.	Cllr PA	<b>Monitor</b>		
2119	04/11/2021	06-Jan	<b>Torphins Medical Practice</b> TMC is being returned to NHS 31/03/2021. What is future?	WM	06/01/2022 - See minutes of very well attended TCC public meeting with AHSCP management conducted on Zoom on 16/12/2021. TCC to be advised by AHSCP of progress on appointment of new principals. WM to enquire with AHSCP on 10/01/2022 02/12/2021 - Organised public meeting jointly with TPPG on 13/12/2021 at 7:30 pm at Learney Hall for AH&SCP to attend to explain the process and plans for TMC. Promote the meeting for strong public attendance	WM	<b>10/01/2022</b>		

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1908	03/10/2019	09/01/2020	<b>Weeds at Learney Hall</b> Complaint received by TCC about weeds around the Learney Hall	JL	05/12/2019 - Live Life Aberdeenshire department of Aberdeenshire are awaiting a quote from Aberdeenshire Landscape Services to treat the weeds 09/01/2020 - Given the passage of time and season it is decided to close this item	Clr PG	09/01/2020	09/01/2020	Closed due to passage of time and season
1911	07/11/2019	09/01/2020	<b>Campfield informal parking on verges</b> Damage on closed verge to east of Campfield Filling Station by vans parking between bollards	CG	07/11/2019 - Review and action as necessary 05/12/2019 - Limited evidence at this time and confirmed owner of Campfield Filling Station is monitoring the situation and will advise if action needed 09/01/2020 - Continued monitoring has revealed no evidence of vehicles parking on this verge now so decided to close the matter	Clr PG	05/12/2019	09/01/2020	Closed
1916	05/12/2019	06/02/2020	<b>Village Photo Competition</b> Latest submissions and winners to be announced	AM	05/12/2019 - AM reviewing with the committee to confirm and announce 09/01/2020 - WM to post photos on Facebook with New Year winner to be decided by AM 06/02/2020 - All photos posted and very positive feedback. Thanks to all participants.	AM WM	<b>06/02/2020</b>	06/02/2020	All photos posted on Facebook with very positive feedback. Now closed.

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2005	06/02/2020	05/03/2020	<b>Proposed letter to community from Alexander Burnett MSP</b> Does TCC support this?	WM	06/02/2020 - After careful consideration TCC decided to instruct Secretary to advise we decline this offer.	WM	<b>05/03/2020</b>	09/02/2020	Secretary wrote to Grace O'Keefe to advise, and added request for help with bus service changes. Accepted and advised limited possibility to help with buses as community need to respond but AB did contact Stagecoach for better consultation process. Closed
1904	04/07/2019	05/03/2020	<b>Skateboard Structure</b> Requires maintenance	ED	05/09/2019 - Educational and Childrens' Services budget for major repairs. Minor repairs by maintenance services. 09/01/2020 - Principal Landscape Services Officer advised skate ramp structure is sound and only minor cosmetic issues to be addressed. Any major work would need support of Education Services and local community, who were both instrumental in the construction. At some point there will need to be discussions about continuing maintenance. Agreed Rev HS will consult with Torphins School Parents Council Also noted Community Safety Group could be approached about funds. 06/02/2020 - No update.	Clr PG	<b>06/02/2020</b>	Ongoing	Skateboard considered to be in reasonable condition at March 2020 so decided to close the issue. Can reopen if issues arise in future. Closed

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1906	11/09/2019	05/03/2020	<b>VE Day 75 Celebration 8-10 May 2020</b> Does TCC wish to organise or promote a celebration?	ED	03/10/2019 - Add to agenda for meeting on 07/11/2019	WM	01/11/2019	01/11/2019	On agenda for 07/11/2019 Closed
					Table at meeting 07/11/2019 and if decide to progress then Register at <a href="http://www.veday75.org/">http://www.veday75.org/</a> by 01/05/2020	ED	07/11/2019	07/11/2019	Carry forward Closed
					03/09/2020 - Decided to distribute existing printed copies to P22, Pharmacy, Scotmid and update and reprint booklet with latest business details	WM/AM  WM	<b>01/10/2020</b> 02/07/2020 14/05/2020	02/07/2020	Latest booklet online and hard coopies available (P22 phone number to updated as issued)
					05/12/2019 - TCC is not generally supportive of organising a celebration. Discuss with Rev HS to be aware of any other plans 09/01/2020 - Rev HS not aware of any other plans. No current plans by TCC but Rev HS and TCC to monitor for plans by any other groups	TCC	Ongoing	05/03/2020	Reviewed and decided to close as no action planned. Closed



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2001	09/01/2020	02/04/20	<p><b>Torphins Emergency Response Plan</b></p> <p>The Community Resilience Plan for Torphins, later named Torphins Emergency Response Plan, was launched with the invitation to Marr Area Manager to visit in February 2017, which visit provided background and support to develop the plan. The plan was completed and accepted by the Emergency Planning Officer in March 2019. Designated community representatives are not named other than TCC members, and some funds remain available. Resolve if any further implementation actions required and whether funds to be spent or maintained in reserve.</p>	JL	<p>02/04/2020 - Following LM correcting meeting regarding previously agreed action deferral to after next AGM was approved for annual review. Note Pandemic was No 1 in Risk Assessment. Next annual review due November 2020</p> <p>05/03/2020 - Defer to April meeting</p> <p>06/02/2020 - Minutes have been distributed. Defer to March meeting including proposal to fund wifi purchase</p> <p>09/01/2020 - Decided to check most recent minutes on the matter, distribute to members, and prepare to discuss at meeting on 06/02/2020 for closure by 05/03/2020</p>	TCC	<p><b>05/11/2020</b></p> <p>02/04/2020</p> <p>05/03/2020</p> <p>06/02/2020</p>	02/04/2020	<p>Close and open new action for annual review</p> <p>Closed</p>

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1915	05/12/2019	07/05/2020	<b>Flooding on land at Annesley</b> A concern has been raised by a resident about the flooding on land at the entry to Annesley	JL	04/06/2020 - Since owner has confirmed who owns the site (not Council) and Council has provided flood advice, no further action required. 02/04/2020 - Resident has confirmed ownership of land (not Council owned) and has requested a fence to be erected by Council around the area, which is unlikely as not Council's. Review at next meeting.	JL	07/05/2020	07/05/2020	Close as due diligence complete and no further action possible
					05/03/2020 - Flood team have visited site and met the householder concerned to discuss property level protection. Chekcing if further actions can be taken. Ownership of land is uncertain and would need land registry verification. 06/02/2020 - Confirmed no road drainage to area. Issue passed to Floods group in Aberenshire Council to investigate further. 09/01/2020 - HB to contact complainant for more information. Cllr PA to follow up when known. 05/12/2019 - Ownership of the land is not known so it was decided to defer to discussion with Councilors at meeting on 09/01/2020		02/04/2020 05/03/2020 06/02/2020	07/05/2020	Close as due diligence complete and no further action possible

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1918	05/12/2019	07/05/2020	<b>Automatic Emergency Defibrillator</b> It has been suggested a third AED be provided for the village to extend coverage	HB	07/05/2020 - Decided to close at this time due to COVID-19 situation 02/04/2020 - No Update 05/03/2020 - No update 06/02/2020 - HB recommended Golf Club, Tornaveen Hall, Cmpfield Filling Station and Glassel to approach in coming weeks 09/01/2020 - HB to approach potential candidates for location of new AED, including Campfield FS and TGC Clubhouse 05/12/2019 - The meeting decided to review the potential need, location and funding at the meeting on 9th January 2020	HB	05/03/2020 06/02/2020	07/05/2020	Close at this time due to COVID-19 situation
2004	06/02/2020	07/05/2020	<b>Red Squirrel Awareness Signs</b> Resident request for signs on north St Marnan Road	WM	22/04/2020 - WM advised resident of report from Roads and resident noted response. 12/04/2020 - Cllr. PA advised TCC of report back from Roads. Summary of detail response is: "We do receive a number of similar requests each year but unless there is a very specific location and identified history of fatalities the answer is generally no I'm afraid and we have no plans at present to erect any new squirrel signs." 02/04/2020 - No update carry	Cllr. PA	<b>07/05/2020</b> 05/03/2020	12/04/2020 22/04/2020	Close as no further action required based on advice

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2006	06/02/2020	07/05/2020	<b>Proposed Major Changes to Torphins Bus Services</b> Concern from community about these proposals and need to provide maximum feedback.	WM	02/04/2020 - AM has written to Stagecoach and Council in strong terms about service cuts. Due to COVID-19 a new Stagecoach bus schedule will be effective 6 April 2020. The introduction of the AC A2B Service for Torphins and Lumphanan is welcomed but this service will not be available until after COVID-19 situation is past. AM noted funds for replacement of Torphins and Lumphanan services total £40K cost.	AM Cllr PA	<b>02/04/2020</b>	02/04/2020	Close and review if necessary after COVID-19 past and latest bus schedule and A2B are available.

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					05/03/2020 - All actions completed. Decided next steps: AM will write to Bus Forum questioning why the matter was not available there. The Stagecoach terms and conditions should be verified to ensure there is no failure. We wish to know the Council proposals on the matter. Cllr. PG undertook to clarify the break point for the Stagecoach four year contract. Cllr. PA agreed to check where the Aberdeenshire Council is with it's response to Stagecoach on the changes and future services and support.	AM  Cllr.PG  Cllr.PA	16/02/2020  07/02/2020	15/02/2020  07/02/2020	All completed on time
					06/02/2020 - Rev Holly Smith to submit feedback to Stagecoach on behalf of TCC about community concerns and ideas. 06/02/2020 - WM to provide more publicity on TCC media and notice board to promote individuals to feedback to Stagecoach, including Cllr PA facilitating telephone feedback.	HS  WM			All completed on time

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2009	02/04/2020	11/07/2020	<b>Summer Plants Programme</b>	ED	<p>11/07/2020 - Eleanor Day collected and distributed plants which were then planted by the tub volunteers</p> <p>02/07/2020 - AC has now committed to deliver reduced range of plants for which Eleanor Day will arrange volunteer planting.</p> <p>04/06/2020 - Volunteers are refilling tubs with new plants supplied by selves - thank you all</p> <p>07/05/2020 - Eleanor day has successfully solicited support for tub planting by volunteers for summer 2020. Two additional tubs have been donated by Clarkes. Thank you all.</p> <p>02/04/2020 - Due to cancellation of Aberdeenshire summer plants programme for 2020 due to COVID-19 TCC decided: Eleanor Day to contact tub volunteers to thank them for</p>	ED	<p><b>July 2020</b> Monitor 07/05/2020</p>	<p><b>11/07/2020</b> 07/05/2020</p>	Closed as planting for summer 2020 complete
2012	03/09/2020	01/10/2020	<b>Use old Telephone Box at Sundaywells for book swap facility</b>	CRd	<p>01/10/2020 - With limited interest it was decided to close this matter for now.</p> <p>03/09/2020 - following minuted discussion decided needs community consultation</p>	CRd	01/10/2020	01/10/2020	Decided not to proceed and closed

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2013	03/09/2020	01/10/2020	<b>Community Allotment Proposal</b>	CRd	01/10/2020 - TCC would support an initiative and will add to CAP Open Issue No. 1801. 03/09/2020 - As minuted CRd to contact Learney Estate for land and WM to forward potential funds to CRd	CRd WM	01/10/2020 04/09/2020	01/10/2020 04/09/2020	Add to new CAP when proceeds per Issue 1801 and close this issue
2016	03/09/2020	01/10/2020	<b>Park cuttings to be lifted and railway line path cut</b>	CR	01/10/2020 - Park now being regularly cut with mulching of cuttings. TPG volunteers (ED, ED, NB) have now cut railway line path again this year. 03/09/2020 - CR noted cuttings have not been lifted as promised by Council and requested this should happen now. Also railway line path needs cut	Clr PA	01/10/2020	01/10/2020	Situation appears normalised so close issue.
2014	03/09/2020	05/11/2020	<b>Serious potholes on Craigmyle Road urgently require proper repair</b>	ED	05/11/2020 - Area has been resurfaced 03/09/2020 - Clr PA advised a work order has been opened for repair to proceed in early October, so confirm completion at time of November meeting	Clr PA	05/11/2020	31/10/2020	Job complete - Close
2015	03/09/2020	05/11/2020	<b>Remembrance Sunday arrangements 2020</b>	JL AM	05/11/2020 - Area has been resurfaced 03/09/2020 - Clr PA advised a work order has been opened for repair to proceed in early October, so confirm completion at time of November meeting	JL	05/11/2020	13/05/2021	Potholes filled in April (temp filling)

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1917	05/12/2019	03/12/2020	<b>Carols Around the Christmas Tree 2020</b> CR suggested the Scouts may be asked to distribute a flyer in December 2020 with the Christmas Card delivery flyer	CR	03/12/2020 - Cancelled for 2020 due to COVID restrictions and announced through festive lights publicity release 05/11/2020 - Looking very doubtful 01/10/2020 - Recent	HS  CR	03/12/2020  05/11/2020	03/12/2020	Close due to cancellation for 2020
2007	02/04/2020	03/12/2020	<b>Torphins Emergency Response Plan Annual Review</b>	TCC	03/12/2020 - See minutes - New Torphins Community Resilience Plan adopted and published 05/11/2020 - Special meeting scheduled for 12 November 2020 at 7:30 pm on Zoom for review with members to	TCC, CR  ED, JL, CR	12/11/2020	03/12/2020	Close 2020 and open placeholder for 2021 review



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1802	04/01/2018	07/01/2021	<b>Village Welcome Pack</b> Proposal to develop VWP for Torphins	LM Sub Comm	07/01/2021 - 250 copies of new edition printed and copies distributed to various local outlets. 03/12/2020 - New edition Welcome to Torphins has been posted online and sent to printer for printing, after which decide distribution 05/11/2020 - Agreed the draft update to Welcome to Torphins booklet will be posted online for comment for 7 days prior to going to print and formal publication. 01/10/2020 - Ten copies have been distributed to each of P22, Scotmid, Pharmacy and as of 02/10/20 have distributed ten to Bread of Life. Latest soft copy to be prepared for another hard copy print run. 03/09/2020 - Decided to distribute existing printed copies to P22, Pharmacy, Scotmid and update and	AM	07/01/2021	07/01/2021	Completed successfully

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2011	03/09/2020	07/01/2021	<b>Concern over road drains and gullies blocked by debris and weeds</b>	WM	07/01/2021 - Drains generally have been cleared during late December. 03/12/2020 - Focus by Aberdeenshire on flood priority areas meantime 05/11/2020 - No update 01/10/2020 - Examples were submitted by TCC. Cllr PA advised a briefing paper to members is being prepared with proposals for gully and drain clearing policy. Staffing issues have been resolved and work has started on known problem areas. TCC would like update when available. 03/09/2020 - TCC members to send examples to Cllr PG who will follow up 15/08/2020 - Complaint received from resident and sent by TCC to Cllr PA	Cllr PG	07/01/2021	07/01/2021	Drains generally cleared

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2002	09/01/2020	04/03/2021	<p><b>Festive Lighting</b> Village Lights - Column Supported</p> <p>Of 13 lamp-post motifs or silhouettes, 5 are around 10 years old and meet current Aberdeenshire requirements, however 8 are second hand, of indeterminate age, and do not meet current requirements. Communities should endeavour to replace old style motifs. TCC is thankful to have won an award of £2,500 from Bread of Life towards the cost of replacements. We need to develop a plan now.</p>	ED	<p>04/03/2021 - All lights have been dismantled and stored for 2021. Thanks to all volunteers.</p> <p>04/02/2021 - Hope to switch off lights and remove tree by mid February</p> <p>07/01/2021 - Dismantling delayed by COVID restrictions but ED will monitor and switch off as necessary.</p> <p>Cllr PA to advise cost of converting lampposts to accept light units</p> <p>03/12/2020 - Installation completed successfully thanks to Eric Day organisation and volunteers. Publicity release issued. Next step dismantle in January</p> <p>05/11/2020 - ED has scheduled installation for 28 and 29 November with TCC volunteers and Alistair Arbuthnott and Nick Edgar lift equipment</p> <p>01/10/2020 - ED has taken</p>	ED Cllr PA	04/03/2021	27/02/2021	Lights dismantled and stored after successful extended season
2103	04/02/2021	04/03/2021	<p><b>APP/2021/0186</b> Planning application for car park and path at Easter Beltie</p>	ED	<p>04/03/2021 - Neutral comment submitted with suggestions</p> <p>04/02/2021 - Review to agree potential submissions by the TCC Planning Officer by deadline 4<sup>th</sup> March 2021</p>	ED	04/03/2021	04/03/2021	Neutral comment submitted with suggestions and matter closed

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2104	04/02/2021	04/03/2021	<b>TPG Proposed Path through Dam Wood to Glassel Road</b> Planning application for path proposal developed by Torphins Paths Group	WM	04/03/2021 - Planning Application submitted with TCC as applicant and TPG as agent and developer 04/02/2021 - TCC to support the path development from east end of railway track at Easter Beltie through Dam Wood to Glassel road and submit planning application	WM	04/03/2021	03/03/2021	Planning application submitted and matter closed for TCC
1905	04/07/2019	01/04/2021	<b>Footpath South of Waulkmill Bridge</b> The footpath at the south side of the Aberdeenshire owned Waulkmill Bridge is a right of way but passes through a working farm yard, creating risk and muddy conditions underfoot.	WM	01/04/2021 - Path and fence completed on 23rd March, with announcement and thanks to participants posted 25th March 04/03/2021 - Path route levelled by farmer, fence installation begun, £1,000 grant paid to TPG by Aberdeenshire Council Outdoor Access, thank you. 04/02/2021 - All procurement complete. Will claim grant when invoices available. Work will progress when conditions allow. 07/01/2021 - Commitment to start on 11 January will not be met due to restrictions for volunteer work of this type, however pressure will continue to have the area cleared. Learney Estate has donated timber for fence, and other materials will be ordered if possible to enable grant before end February.	TPG WM	01/04/2021	23/03/2021	Path and fence completed 23/03/2021, with thanks to all participants

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					<p>03/12/2020 - Some area cleared and fence quote received - expect to complete work while funding available</p> <p>01/10/2020 - Farmer has agreed to clear area for materials and work and TPG organising orders and volunteers depending on current circumstances.</p> <p>24/08/2020 - TPG received confirmation from Aberdeenshire they are ready to pay when work starts. TPG contacting farmer to confirm when site to be cleared for work.</p> <p>07/05/2020 - Steve Gray has advised Aberdeenshire Outdoor Access will fund £1,000 for materials if TPG will perform the work, which it has agreed to do. Awaiting opening for work and clearance of site by farmer.</p> <p>02/04/2020 - Steve Gray has advised we will receive a</p>				

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					06/02/2020 - WM has met with Steve Gray of AC with Robert Fowler, farmer, and agreed new route for path avoiding farm yard. SG to contact residents to confirm, WM to provide estimate to AC for request for materials to be supplied FOC, and TPG to build new route when farmer prepared site. 09/01/2020 - Steve Gray of Aberdeenshire advised WM path be used only outwith farm working hours. WM advised SG this not the issue as new safer and cleaner route is needed at all times. WM to write to SG to provide detail for Aberdeehire to develop plan to address the real issue 05/12/2019 - Environmental Planning are investigating potential to reroute the path		05/03/2020 06/02/2020	05/03/2020	Request for materials and offer from TPG to perform build has been sent to Steve Gray at Aberdeenshire
1907	03/10/2019	13/05/2021	<b>Potholes Innermarkie Wynd</b> Reported on Council website but still not repaired	CR	02/04/2020 - Per Cllr PA added to repair budget for 2020/21 05/03/2020 - No progress Pothole observed on new surface at south of Learney Hill road to be reported on website	Cllr PG	13/05/2021	13/05/2021	Potholes filled in April (temp filling)

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1901	10/01/2019	03/06/2021	<p><b>Campfield Speed Limit Extension</b></p> <p>Cllr PA and Council officials have received further representations for extension of speed limit west to beyond Glassel Road junction. Roads Policy Team and Safety Team continue to reject the proposal for policy reasons</p>	AM	<p>01/06/2021 - The extension of the speed limit area has been completed on 28th May 2021, with repeater signs at site of old limit.</p> <p>13/05/2021 - The signs are due to be erected at the new location w/c 26th May. Police to be asked to keep eye on area until bedded in</p> <p>01/04/2021 - Public consultation period ongoing</p> <p>25/03/2021 - Advice received that notice of extension of speed limit 250m westwards to be publicly advertised 2nd April</p> <p>03/09/2020 - Cllr. PA confirmed extension approved of Campfield speed limit 250m to west, beyond Glassel junction. Now to stat consultation, 28 day public consultation, traffic order, implementation.</p> <p>20/08/2020 - Cllr P. Argyle advised extension of speed</p>	Cllr PA	03/06/2021	28/05/2021	Close matter as speed limit extension successsfully implemented

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1914	05/12/2019	03/06/2021	<b>Community Council Boundary Review</b> Feughside West Community Council are considering changes to their boundary, including proposal to include Inchmarlo in TCC area.	WM	03/06/2021 - Boundary change complete and map to be published. Constitution updated per AGM. 13/05/2021 - Marr Area Committee on 4th May 2021 approved boundary change at Glassel. New map to be made available and TCC to update constitution. 04/03/2021 - TCC accepted proposal from Marr Area to move Glassel to new IBGCC and proposed to give Campfield a reserved position on TCC with transfer of 8 homes at Glassel. 07/01/2021 - Advised Marr Area Office commencing review process for all boundary changes 03/12/2020 - See minutes. New Inchmarlo Brathens & Glassel CC formed. Community consultation for Glassel boundary of TCC now to be conducted under Marr	WM	<b>03/06/2021</b>	13/05/2021	Boundary change implemented with map and constitution updated



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2106	04/03/2021	03/06/2021	<b>Elections May and AGM 03/06/2021</b>	TCC	03/06/2021 - Election complete with election of Rev Holly Smith. TCC membership now only seven. 13/05/2021 - Nominations closed today 01/04/2021 - Area Office confirmed nominations open 22 April, close 13 May, ballot 20 May for our AGM 3 June 04/03/2021 - Nominations to be sought to fill 6 TCC vacancies in May, including renomination of 3 retiring members. Area Office to organise election as necessary	TCC	<b>03/06/2021</b>	14/05/2021	Elections successfully completed. Low membership is a challenge to be met with membership drive
2105	04/03/2021	03/06/2021	<b>The Rubbish Club Initiative</b> TCC recognised the work of TT at The Rubbish Club and agreed proposal for community litter picker equipment	AM	03/06/2021 - Article from Rubbish Club in Newsletter. Agreed to close issue. 13/05/2021 - Cheque reissued to GT. No other progress to report. 01/04/2021 - Treasurer to follow up on outstanding cheque and reinvigorate with Rubbish Club the plan for TCC to fund litter picking equipment for RC to prepare for village 04/03/2021 - TCC award to TT to be donated to funding stands etc for litter pickers to be prepared and made available in public place Cllr PA offered Aberdeenshire Council to donate litter picker equipment	ED/TT  Cllr PA	<b>03/06/2021</b>	03/06/2021	Publicity article in Newsletter seen as satisfactory closure

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2003	09/01/2020	02/09/2021	<b>Newsletter</b>	CR	02/09/2021 - Newsletter has been delivered to virtually all homes across all of TCC area with encouraging responses from community 01/07/2021 - The final draft of the Newsletter was reviewed. Agreed to go to print with 600 copies funded by TERP and Hardship Fund promotion and to be distributed as soon as available. 03/06/2021 - Latest draft reviewed, final articles to add agreed, print quotations awaited. Plan to print and distribute in June. 12/05/2021 - Submissions received plus new A2B bus details. CR to edit and format for review and publication. 01/04/2021 - Decided to publish Spring Newsletter in June after AGM. Content discussed and subject matter allocated to members per minutes to complete	CR, AM	<b>31/07/2021</b>	31/07/2021	Printed and Delivered
2008	02/04/2020	07/10/21	<b>COVID - 19 TCC Response</b>	TCC	07/10/2021 - Agreed closure as food voucher programme complete. Future use for food for church scheme and fuel poverty. 01/07/2021 - Approved final hardship vouchers purchase,	AM Rev HS	<b>07/10/2021</b> <b>02/09/2021</b>		Food voucher scheme closed. Remaining funds will be used over time for food and fuel poverty

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2107	01/07/2021	07/10/21	<b>Excess Drainage Water in Grampian Terrace Area</b>	ED	07/10/2021 - Due to site visit results combined with Issue 1912 park drainage 02/09/2021 - Latest heavy rain created excess drainage water flooding on road again. Cllr PA follow up with Roads. 01/07/2021 - Follow up on concern about excess drainage water in Grampian Terrace area since completion of the water main works at Battock Terrace has been confirmed with Cllr. PA taking the matter to Raods Dept. May have to wait for next heavy rains for repeat episode	ED Cllr. PA	<b>07/10/2021</b>	07/10/2021	Combined with 1912 Park Drainage
2108	01/07/2021	07/10/21	<b>Bus Service ref access to NHS Hubs etc.</b> Concern raised by Torphins Patient Participation Group that bus services are inadequate to allow people to access the new proposed NHS Hubs for blood tests etc.	WM	02/09/2021 - Cllr PA confirmed Mid Deeside Community Trust transport service does support Torphins and has been used recently by Torphins residents. There is clearly lack of knowldge of this service, which does require 48 hour notice of requirement. Publicity information is to be sourced to enable the service to be promoted in Torphins. 01/07/2021 - Cllr. PA will contact Mid Deeside Community Trust to see if their Patient Transport service could include Torphins within its area of operation	Cllr. PA	<b>07/10/2021</b>	07/10/2021	Closed as confirmed Community Transport promoted in Health Centre and in use and A2B Bus also being used

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2113	02/09/2021	07/10/21	<b>Building at New Easter</b> Building condition and appearance could be improved	CR	02/09/2021 - Cllr PA will check with economic development regarding possible assistance for village centre business to improve attractiveness and thus business.	Cllr PA	<b>07/10/2021</b>		Close as no solution found at this time.
2114	02/09/2021	07/10/21	<b>Closed Road Litter Pick</b> Proposal for litter pick on Torphins to Lumphanan road	WM	07/10/2021 - Roads will not close road for this purpose but Council teams will perform more litter pick up 02/09/2021 - Cllr PA to check attitude of Roads	Cllr PA	<b>07/10/2021</b>	07/10/2021	Close as not possible
2116	02/09/2021	07/10/21	<b>Dog Fouling</b> The banning of dogs from the park has been requested	WM	02/09/2021 - Cllr PA to raise issue with Landscape Services	Cllr PA	<b>07/10/2021</b>	07/10/2021	Close as dogs must be on lead anyway and not enforceable to ban dogs. Play equipment area to extensive to fence.
2117	02/09/2021	07/10/21	<b>Parking on St Marnan Road</b> Complaint received about obscured visibility on St Marnan Road at Avenue 23	WM	02/09/2021 - Follow up with Avenue 23 regarding opportunity for customers in private parking across the road	WM	<b>07/10/2021</b>		Close as written to business owner with advice but no response. Did advise complainant of action.