



Torphins Community Council

Serving the Electoral Districts of Torphins, Glassel and Tornaveen

Meeting Minutes Thursday 2nd February at 07.30 pm Learney Hall, Torphins		
Item No.	Description	Owner
1.	<p>Present: Hamish Booth (HB); Eric Day (ED); John Lucas (JL) (Chair); Will Maclean (WM); Liz Moore (LM); Nick Poulton (NP); Colin Rouse (CR)</p> <p>In Attendance: Cllr Peter Argyle (PA); Janelle Clark (JC), Marr Area Manager, Aberdeenshire Council; Colin Gray (CG), Emergency Planning Officer, Aberdeenshire Council (CG)</p> <p>Apologies: Jayne Clarke (JC); Sarah Fraser (SF); Norman Morrice (NM); Cllr. Geva Blackett (GB)</p>	
2.	Intimation of noted interests – None	
3.	<p>Confirm adoption of minutes of meeting 5th January 2016: Proposed: John Lucas, Seconded: Liz Moore</p> <p>Confirm adoption of AGM date change minute 13th January 2017: Proposed: Will Maclean, Seconded: John Lucas</p>	TCC
4.	<p>TCC Election Update: The public notice of TCC Election was issued on 20th January 2017, with closing date for nominations being 3rd February at noon. The Returning Officer is Janelle Clark, Marr Area Manager. At the time of meeting three nominations had been submitted to Area Office and one more is known to be in process. If the number of nominations is equal to or less than the number of open positions (five) then no election process will be required and the nominated persons will be duly appointed.</p>	JC, WM
5.	<p>5.1. Community Resilience Planning (CRP): TCC was pleased to welcome Janelle Clark, Marr Area Manager, and Colin Gray, Emergency Planning Office to the meeting, primarily to discuss Community Resilience Planning. The Grampian Emergency Planning Group covers Aberdeen City, Aberdeenshire and Moray councils, being a 24/7 on call service working with Emergency Services. The group is encouraging the development of Community Resilience Plans in the community, with the events of last winter adding momentum. There are now five groups established in Grampian area with 20 in development. Under rules of 2005 the Local Authorities are category 1 authorities with legal duty to collaborate to plan rest centres based in secondary schools and places of safety using for example primary schools. Category 2 authorities are Utility companies and Category Other are Health and Safety Executive, Met Office, etc. Liaison with the military is also coordinated through the Emergency Planning Group. The CRP process encourages communities to think before hand what they can do in an event before the emergency services engage, which is important in the case of a widespread event. The CRP can fill the gap for short-term</p>	CG, JC

	<p>responsiveness by identifying venues as places of safety; identifying key holders; encouraging volunteers, being a core cadre pre-identified to care for people; creating a viable arrangement to contact people; etc.</p> <p>Consistency can be an objective but one plan does not fit all and some areas require more highly developed plans than others. There are a number of examples and guidance models available. TCC has already reviewed two existing examples of CRPs.</p> <p>The standard Council insurance for community councils covers those working under the umbrella of the community council provided activities are “reasonable” and do not include the use of plant and equipment.</p> <p>The Emergency Planning Group can provide practical advice, including buddy systems, shifts, etc. and would recommend a lead group of three people to develop the CRP for Torphins. One coordinator would be appointed to hold out of hours number for emergency contact.</p> <p>Communities can think about what could affect them and how they would respond to each emergency and the recovery process. Funding options may be available, eg SSE to communities with plans in place, and training will be organised in future for coordinators. Maintenance of the CRP can be supported table top exercises and simple items like credit card size key instruction reference cards.</p> <p>The key is about asking communities to care for people and communicating with services what the community is doing.</p> <p>The Scottish Government website provides guidelines and Colin Gray provided a presentation and Risk Assessment document on the CRP process.</p> <p>TCC thank Janelle and Colin for presenting the information and answering questions and decided to return to the subject at the next meeting to plan a way forward for Torphins.</p> <p>5.2. Other Matters:</p> <p>Certain other matters were raised with Marr Area Manager. The questions and responses from Marr Area are attached as an appendix. Please also refer to “Winter Services 2016/17 Briefing Note Infrastructure Services”, which is available on Aberdeenshire and TCC websites.</p> <p>Regarding the road surface north of Shooting Greens JC agreed to report again the TCC concern regarding the area of patching where the dressing chips have been rubbed off leaving a very smooth surface.</p>	<p>TCC</p> <p>JC</p>
6.	<p>Torphins Paths Group:</p> <p>The progress and participation of TCC in the Torphins Paths Group was discussed. TCC agreed the project needs to raise active support from within the wider community and that TCC does not have capacity to drive the project nor operate it as a subcommittee of TCC. TCC members will participate on an individual basis as desired and encouragement for the project will continue.</p>	WM
7.	<p>Finance Report:</p> <p>The balance at bank is £896.50, after expenditure of £373.49 related mainly to expenses for Carols at Christmas Tree event.</p>	ED
8.	<p>Planning Matters:</p> <p>8.1 Weekly Lists of Planning Applications: Nothing of note for Torphins</p> <p>8.2 Glen Dye Wind Farm Proposals:</p> <p>ED and WM reported on the public meeting attended at Strachan Village Hall, where local people agreed to appoint a core team to support a campaign to reject the proposals for a 37 turbine wind farm development in Glen Dye, to the west of the Cairn O’ Mount road. Information on the proposals has been distributed to TCC and links to the campaign will be provided when available. TCC resolved to advise the Torphins community of their intention to object to the proposals, allowing 10 days for feedback to TCC from the community before publicising our objection and support of the campaign. Deadline for feedback to TCC is Thursday 16th February.</p>	<p>ED</p> <p>ED,</p> <p>WM</p>

	<p>8.3. Torphins School House: The site with planning permission for redevelopment is scheduled to go on the market by spring.</p> <p>8.4. Planning Process Review: PA reminded the group of the Scottish Planning System review, which is proposing important changes to the system and is open for submission of comments. Some members of TCC have already submitted comments and further comments from TCC or the public can be submitted at: https://consult.scotland.gov.uk/planning-architecture/a-consultation-on-the-future-of-planning/ https://www.surf.scot/2017-consultation-planning-system/</p>	<p>PA</p> <p>TCC</p>
<p>9.</p>	<p>Open Actions:</p> <p>9.1. Road Safety and Speeding:</p> <p>9.1.1. Proposed Mandatory speed limit at Campfield – PA advised the Aberdeenshire Council Roads department assessment has recommended a mandatory speed limit of 40 mph at Campfield. The recommendation will now pass through the statutory approval process, which is expected to be positive. This is an outstanding success for the TCC campaign to address the longstanding safety concerns regarding this stretch of the A980.</p> <p>9.1.2. Proposed roadside signs highlighting blackspots and accidents to encourage improved behaviour – This matter will be addressed at Area Committee with the Campfield speed limit.</p> <p>9.1.3. LM reported a successful meeting with the headmistress of Torphins School. Concerns on driver behaviour were discussed, however the school does not have control outside the school. A banner has been displayed by Deeside Safety Group reminding drivers not to park in the restricted area at the school. Yellow lines could be considered in a wider road area round the school to prohibit parking.</p> <p>The School Health Week recently encouraged pupil walking to and from school, and a hands up survey did confirm the majority of pupils do walk to school. “Park and Stride” is also encouraged for those who need to be driven due to total distance to school.</p> <p>Other matters discussed included the park, where the school reported the need for improved drainage, and the concern that grass cutting needs to be performed a week before the school sports, to enable lining, and excessive cuttings should be lifted. The headmistress confirmed the school is working on an assessment and response to the letter from ED regarding new play equipment for the park. It is recommended to also contact the Year 1 Head at Aboyne Academy on the matter.</p> <p>The proposed new tree planting by Aberdeenshire Council at the western end of the park is supported by the school, which ran a competition on ideas for planting. TCC expressed concern the planting is appropriate given the number and size of trees already present.</p> <p>The school expressed concern regarding the condition of the sports pavilion at the park and advised they would be interested to assist with improvements if the owners are identified and a project started.</p> <p>LM will attend the next Parents Council meeting to progress matters.</p> <p>9.1.4. The data arising from the recent speed monitoring on Saint Marnan Road supports the concern regarding excessive speed at this location. Police enforcement action will be taken.</p> <p>9.2. Torphins Park:</p> <p>9.2.1. Jubilee Stone Planting Plan – HB has identified stones to be installed and the plan is being reviewed, including ED to approach Robert Reid for a recommendation on types of heathers to be planted.</p> <p>9.2.2. Park gymnastic equipment way forward decision – ED wrote to Torphins School Headmistress for recommendations. The matter is being addressed as per 9.1.3.</p>	<p>PA, RS</p> <p>PA</p> <p>LM</p> <p>HB</p> <p>ED</p>

